

HAMMOND AREA RECREATION DISTRICT #1

RECREATION DISTRICT BOARD

Jeffery Cooper, Chairman
Guy Recotta, Vice Chair
Robert Williams
Jessica Bennett
Duane Shafer

DIRECTOR

Ryan Barker

DEPUTY DIRECTOR

Amber Grose



Minutes

REGULAR MEETING
CHAPPAPEELA SPORTS PARK
19325 HIPARK BOULEVARD

Tuesday, June 24, 2025

5:00 p.m.

- I. **Call to Order:** Chairman, Jeffrey Cooper called the meeting to order @ 5:00 pm.
- II. **Board of Directors Roll Call:** Guy Recotta (P), Jeffrey Cooper (P), Duane Shafer (P), Jessica Bennett (P), Robert Williams (P).
- III. **Approval of Minutes:** May 22nd 2025: There was a motion by Guy Recotta and seconded by Robert Williams approving May 22nd, 2025 minutes.

VOTE: Duane Shafer (Y), Robert Williams (Y), Jeffrey Cooper (Y), Guy Recotta (Y), Jessica Bennett (P). Motion Approved 5-0

IV. **Reports:**

- A. Director's Report (Ryan Barker) Recognized Mr. Robert Williams for his 10 yrs., of service with the Hammond Area Recreational District Board. Ryan, informed the board Mr. Williams is more than just a board member. He offers so much to the kids of HARD. Mr. Williams is a coach, mentor, and dedicated board member. Mr. Williams was presented with a plaque for his 10 yrs., of service.

Programs Currently:

Off season strength and conditioning
Tackle football- partnering with SLU
Summer Skills sessions @ Chappapeela

CP Mitchell:

Play days are open and word is spreading in the community. Keisha Robson will work with the Early Learning Center. Ms. Robson is part time with HARD to assist the parents in the area with registration by August.

Zemurray:

Summer Skills Camp- Every other Tuesday. Started with flag football, then it Soccer.

Projects:

Current- Pavilion, parking lot (bids collection next week), Olive Branch facility, Gym, and playground (Ryan & Amber met with Roy concerning bids) there may be a delay.

Upcoming Events:

Back to School Bash @ CP Mitchell July 26th 2025, & August 2nd, 2025 @ Chappapeela.

Grounds & Facilities

Maintaining the scope work for now.

- B. Operating Account Budget Status (Ed Burns) Ryan Barker: **Operating account** May 31, 2025 \$2,136,297.90 compared to last year an increase of \$93,000.10. The retainage payable at \$119,640.00 will approve the application for regions and it will be removed.

A/R Balances are up to date and has been collected.

Profit & Loss

Interest Income \$265,498.86

Contract payroll increased due to three payrolls in May.

Profit & Loss Prior year comparison

Total growth profit up \$248,757.90 in correlation with interest income.

Request for mobile playgrounds made it through the House and the Senate. It's on the Governor's desk waiting on the final decision.

- C. Financial Committee Report (Guy Recotta) **NONE**

- D. Executive Committee Report (Guy Recotta) **NONE**

V. **Old Business: NONE**

VI. **New Business:**

- A. Audit Report Megan Lynch and Paul Riggs with James Lambert Riggs & Associates, Inc.

Megan Lynch presented the Annual Audit Report. All board members received copies for the report. Stated she met with Ryan, Amber & Melinda also providing information from the audit report. She reviewed the Acquired Communication Letter informing the process went smoothly. Megan thanked Melinda for her assistance.

Independent Auditor's Report

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the general fund of the District, as of December 31, 2024. This is a clean unmodified opinion highest opinion grade A. Megan thanked Mr. Burns and his office for their hard work during the year.

- B. Seeking approval and authorization for Crime Stoppers to serve alcohol at their fundraiser Ball October 25, 2025 from 5:00pm-12:00am.

There was a motion by Jessica Bennett and seconded by Guy Recotta approving and authorizing Crime Stoppers to serve alcohol at their fundraiser Ball October 25, 2025 from 5:00pm-12:00am..

VOTE: Duane Shafer (Y), Guy Recotta (Y), Robert Williams (Y), Jeffrey Cooper (Y), Jessica Bennett (Y). Motion Approved 5-0

- C. Approval of Est. No. 1 from Will Hammack and Associates for "Baseball 40X100 Metal Pavillion": \$11,412.00 (Reqn. 15). Note: No associated

Architectural/Engineering invoice this period.

There was a motion by Guy Recotta and seconded by Robert Williams approving Est. No. 1 from Will Hammack and Associates for "Baseball 40X100 Metal Pavillion": \$11,412.00 (Reqn. 15). Note: No associated Architectural/Engineering invoice this period.

VOTE: Duane Shafer (Y), Guy Recotta (Y), Robert Williams (Y), Jeffrey Cooper (Y), Jessica Bennett (Y). Motion Approved 5-0

D. Approval of Est. #1 from Brunt Construction for "Gymnasium Annex": \$391,790.05 (Reqn.16).

There was a motion by Robert Williams and seconded by Duane Shafer approving Est. #1 from Brunt Construction for "Gymnasium Annex": \$391,790.05 (Reqn.16).

VOTE: Duane Shafer (Y), Guy Recotta (Y), Robert Williams (Y), Jeffrey Cooper (Y), Jessica Bennett (Y). Motion Approved 5-0

E. Approval of April and May invoices from Stratum Engineering for Testing Lab/QA/QC on the Gym Annex: \$4,266.00 (Reqn. 17)

There was a motion by Guy Recotta and seconded by Duane Shafer approving April and May invoices from Stratum Engineering for Testing Lab/QA/QC on the Gym Annex: \$4,266.00 (Reqn. 17)

VOTE: Duane Shafer (Y), Guy Recotta (Y), Robert Williams (Y), Jeffrey Cooper (Y), Jessica Bennett (Y). Motion Approved 5-0

F. Approval of pay App#5 (Retainage) to Geo Surfaces for "Synthetic Field Turf-Fields 7-14" \$119,640.00 (Reqn.18).

There was a motion by Jessica Bennett and seconded by Duane Shafer approving pay App#5 (Retainage) to Geo Surfaces for "Synthetic Field Turf-Fields 7-14" \$119,640.00 (Reqn.18).

VOTE: Duane Shafer (Y), Guy Recotta (Y), Robert Williams (Y), Jeffrey Cooper (Y), Jessica Bennett (Y). Motion Approved 5-0

G. Approval of reimbursement to HARD #1 in the amount of \$30,635.00 for fencing around fields 32 & 33 (Reqn. #19).

There was a motion by Duane Shafer and seconded by Robert Williams approving reimbursement to HARD #1 in the amount of \$30,635.00 for fencing around fields 32 & 33 (Reqn. #19).

VOTE: Duane Shafer (Y), Guy Recotta (Y), Robert Williams (Y), Jeffrey Cooper (Y), Jessica Bennett (Y). Motion Approved 5-0

H. Approval and authorization to pay Northshore Air Conditioning Heating and Electrical in the amount of \$3,600.00 to replace three phase outdoor air-conditioning condensers due to leak in baseball concessions.

There was a motion by Duane Shafer and seconded by Robert Williams approving payment to Northshore Air Conditioning Heating and Electrical in the amount of \$3,600.00 to replace three phase outdoor air-conditioning condensers due to leak in baseball concessions.

VOTE: Duane Shafer (Y), Guy Recotta (Y), Robert Williams (Y), Jeffrey Cooper (Y), Jessica Bennett (Y). Motion Approved 5-0

I. Seeking approval to pay James Lambert Riggs \$8,500.00 for Audit of AP's, AR's, Audit completion, Expenditures, Internal Controls, & Fixed Assets.

There was a motion by Guy Recotta and seconded by Jessica Bennett approving payment to James Lambert Riggs \$8,500.00 for Audit of AP's, AR's, Audit completion, Expenditures, Internal Controls, & Fixed Assets.

VOTE: Duane Shafer (Y), Guy Recotta (Y), Robert Williams (Y), Jeffrey Cooper (Y), Jessica Bennett (Y). Motion Approved 5-0

J. Authorization to pay Will Hammack in the amount of \$5000.00 for Pace Arrow Box Trailer to be used for storage.

There was a motion by Robert Williams and seconded by Duane Shafer authorizing payment to Will Hammack in the amount of \$5000.00 for Pace Arrow Box Trailer to be used for storage.

VOTE: Duane Shafer (Y), Guy Recotta (Y), Robert Williams (Y), Jeffrey Cooper (Y), Jessica Bennett (Y). Motion Approved 5-0

K. Approval and authorization to pay Guerin Insurance for Commercial Property and liability in the amount of \$84,159.08.

There was a motion by Guy Recotta and seconded by Robert Williams to amend item K to read as the Approval and authorization to pay Guerin Insurance for Commercial Property and liability in the amount of \$80,388.68

There was a motion by Guy Recotta and seconded by Robert Williams approving and authorizing payment to Guerin Insurance for Commercial Property and liability in the amount of \$80,388.68.

VOTE: Duane Shafer (Y), Guy Recotta (Y), Robert Williams (Y), Jeffrey Cooper (Y), Jessica Bennett (Y). Motion Approved 5-0

L. Request approval to send our RFP's to financial institutions for finances.

There was a motion by Guy Recotta and seconded by Robert Williams approving to send our RFP's to financial institutions for finances.

VOTE: Duane Shafer (Y), Guy Recotta (Y), Robert Williams (Y), Jeffrey Cooper (Y), Jessica Bennett (Y). Motion Approved 5-0

M. Approval of "Accounts Payable-Operating Account, May 2025"

There was a motion by Guy Recotta and seconded by Jessica Bennett approving "Accounts Payable-Operating Account, May 2025"

VOTE: Duane Shafer (Y), Guy Recotta (Y), Robert Williams (Y), Jeffrey Cooper (Y), Jessica Bennett (Y). Motion Approved 5-0

N. Other business brought before the Board. July 24th 2025 next schedule board meeting.

VII. Public Comments: NONE

VIII. Adjournment: There was a motion by Jeffrey Cooper and seconded by Guy Recotta. All members were in favor of adjourning the meeting.

In accordance with the Americans with Disabilities Act, if you need special Assistance, please contact Melinda Edwards at (985)-543-6767 describing the assistance that is necessary.

JEFFREY COOPER/CHAIRMAN

(Name and Position of Authorized Person)

HAMMOND AREA RECREATION DISTRICT #1

(Name of Taxing District)

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(address)

(985) 543-6767

(Telephone #)