

HAMMOND AREA RECREATION DISTRICT #1

RECREATION DISTRICT BOARD

Jeff Cooper, Chairman
Guy Recotta, Vice Chair
Robert Williams
Jessica Bennett
Duane Shafer

DIRECTOR

Ryan Barker

DEPUTY DIRECTOR

Amber Andrews



**MINUTES
REGULAR PUBLIC MEETING
CHAPPAPEELA SPORTS PARK
19325 HIPARK BOULEVARD
Thursday, July 24, 2025
5:00 p.m.**

- I. **Call to Order:** Jessica Bennett called the meeting to order @ 5:00 pm.
- II. **Board of Directors Roll Call:** Guy Recotta (A), Jeffrey Cooper (A), Duane Shafer (P), Jessica Bennett (P), Robert Williams Jr. (P).
- III. **Approval of Minutes:** June 24, 2025: There was a motion by Duane Shafer and seconded by Robert Williams Jr. approving minutes of June 24, 2025.

VOTE: Duane Shafer (Y), Robert Williams Jr. (Y), Jessica Bennett (P).
Motion Approved 3-0

IV. **Reports:**

A. Director's Report (Ryan Barker) Mr. Barker stated that H.A.R.D has built an amazing team with the same vision and mission.

There will be 2 Back to School bashes CP Mitchell July 26th 2025 10am-1pm & Chappapeela August 2nd, 2025 10am -1pm. Mr. Barker thanked the community and the Sheriff office for all the support.

Fall Football Program pre-season on the way. He announced they were accepted to play at the Superdome August 24th 2025. All three teams' ages 7-12 grouped teams will be playing.

July 25th 2025 will be the last day of Summer Camps. Volleyball, cheer, & baseball are taking place. Once these three skill camps have ended this will be the end of Summer Camp skill programs at Chappapeela. July 29th, 2025 will be the end at Zemurray with Soccer.

Capital Improvement projects that are underway or in progress. The pavilion construction, Olive Branch, Field # 5 & #6, N. Grove Expansion, C.P. Mitchell enhancements, & Gym projects.

Mr. Barker thanked Mr. Bill Wheat for securing \$75,000 for the Mobile Parks Initiative.

B. Operating Account Budget Status (Ed Burns) Mr. Burns reviewed the balance sheet. Liquid Assets checking & savings \$14,066,140.55 majority is in the Capital Projects. Operating Account \$1,979,029.20 up \$173,905.06 compared to last year. Accounts Receivable \$14,350.00 current, Accrued Tax Revenues Receivables \$98,347.36 compared to last year \$29,987.82, Accounts payable \$151,830.33, & Retainage payable \$20,620.53 Gym Construction.

Profit & Loss:

June income total \$123,807.29 Interest Income \$42,134.03 majority in Capital Projects funds restricted for Capital Projects. Total expenses month of June \$663,142.24 and \$428,688.58 was for Capital Projects.

Profit & Loss Previous Year Comparison:

Total revenue \$982,394.61 up \$300,146.10 compared to last year. Total expenses for the year compared to last year \$ 4,757,628.80.

Budget vs Actual:

Total revenue only 20% above the reason for this is due to not invoicing property tax recipient's until December.

C. Financial Committee Report (Guy Recotta) Mrs. Bennett informed the board the financial committee did met. The report Mr. Burns presented was presented at their meeting.

D. Executive Committee Report (Guy Recotta) NONE

V. Old Business: NONE

VI. New Business:

A. Approval and Authorization for the Krewe of Da Cha Cha to serve alcohol on Wednesday October 22, 2025, from 6:00pm to 10:00pm. For their event held at Chappapeela Sports Park located at 19325 HiPark Boulevard, Hammond, La.

There was a motion by Duane Shafer and seconded by Robert Williams Jr. approving and authorizing the Krewe of Da Cha Cha to serve alcohol on Wednesday October 22, 2025, from 6:00pm to 10:00pm. For their event held at Chappapeela Sports Park located at 19325 HiPark Boulevard, Hammond, La.

VOTE: Duane Shafer (Y), Robert Williams Jr. (Y), Jessica Bennett (Y).

Motion Approved 3-0

B. Ratify and Award bids received 7/3/2025 for “Cont. A-NE Site Preparation & Parking” Jim-Toy 5 low bidder = \$864,334.00.

There was a motion by Duane Shafer and seconded by Robert Williams Jr. to Ratify and Award bids received 7/3/2025 for “Cont. A-NE Site Preparation & Parking” Jim-Toy 5 low bidder = \$864,334.00.

VOTE: Duane Shafer (Y), Robert Williams Jr. (Y), Jessica Bennett (Y).

Motion Approved 3-0

C. Presentation of “Cont. C-Playground A&B Additions and Improvements” – Roy Dufreche

Mr. Dufreche reviewed plans and answered questions from the board.

D. Approval of requisition #20- \$184,735.24 to Brunt Construction for “Contract B- Gymnasium Annex.”

There was a motion by Duane Shafer and seconded by Robert Williams Jr. approving requisition #20- \$184,735.24 to Brunt Construction for “Contract B- Gymnasium Annex.”

VOTE: Duane Shafer (Y), Robert Williams Jr. (Y), Jessica Bennett (Y).

Motion Approved 3-0

E. Approval of requisition #21 - \$2,011.50 to Stratum Engineering for Gym Annex Lab testing/QA/QC (June 2025).

There was a motion by Robert Williams Jr. and seconded by Duane Shafer approving requisition #21 - \$2,011.50 to Stratum Engineering for Gym Annex Lab testing/QA/QC (June 2025).

VOTE: Duane Shafer (Y), Robert Williams Jr. (Y), Jessica Bennett (Y).

Motion Approved 3-0

F. Approval of requisition #22- \$35,079.82 (Roy Dufreche/Spangler Engineering Inv. 25-90) for 100% Final Plans: "Cont. C- Playgrounds A&B Improvements"; and (Inv. 25-91) for "Contract Award-Cont. A- NE Site Prep. & Parking.

There was a motion by Robert Williams Jr. and seconded by Duane Shafer approving requisition #22- \$35,079.82 (Roy Dufreche/Spangler Engineering Inv. 25-90) for 100% Final Plans: "Cont. C- Playgrounds A&B Improvements"; and (Inv. 25-91) for "Contract Award-Cont. A- NE Site Prep. & Parking

VOTE: Duane Shafer (Y), Robert Williams Jr. (Y), Jessica Bennett (Y).

Motion Approved 3-0

G. There was a motion by Duane Shafer and seconded by Robert Williams Jr to AMEND the Agenda to Add requisition #23 Baseball 40X100 Metal Pavilion.

VOTE: Duane Shafer (Y), Robert Williams Jr. (Y), Jessica Bennett (Y).

Motion Approved 3-0

H. Approval of requisition #23-\$45,469.00 (Will Hammack & Associates, Inc.) for "Baseball 40X100 Metal Pavilion."

There was a motion by Robert Williams Jr. and seconded by Duane Shafer approving of requisition #23-\$45,469.00 (Will Hammack & Associates, Inc.) for "Baseball 40X100 Metal Pavilion."

VOTE: Duane Shafer (Y), Robert Williams Jr. (Y), Jessica Bennett (Y).

Motion Approved 3-0

I. Approval to pay Guerin insurance in the amount of \$ 4,650.00 for crime policy.

There was a motion by Robert Williams Jr. and seconded by Duane Shafer approving payment to Guerin insurance in the amount of \$ 4,650.00 for crime policy.

VOTE: Duane Shafer (Y), Robert Williams Jr. (Y), Jessica Bennett (Y).

Motion Approved 3-0

J. Approval of "Accounts Payable – Operating Account, June 2025.

There was a motion by Duane Shafer and seconded by Robert Williams Jr. approving "Accounts Payable – Operating Account, June 2025.

VOTE: Duane Shafer (Y), Robert Williams Jr. (Y), Jessica Bennett (Y).

Motion Approved 3-0

K. Other business brought before the Board.

August Board Meeting scheduled for August 28, 2025

VII. Other business brought before the Board. NONE

VIII. Public Comments: NONE

IX. Adjournment: There was a motion by Jessica Bennett and seconded by Duane Shafer to adjourn the meeting. All members were in favor of adjourning the meeting.

In accordance with the Americans with Disabilities Act, if you need special Assistance, please contact Melinda Edwards at (985)-543-6767 describing the assistance that is necessary.

Jeff Cooper, CHAIRMAN
(Name and Position of Authorized Person)
HAMMOND AREA RECREATION DISTRICT #1
(Name of Taxing District)
(985) 543-6767
(Telephone #)