

# HAMMOND AREA RECREATION DISTRICT #1

## RECREATION DISTRICT BOARD

Jeff Cooper, Chairman  
Guy Recotta, Vice Chair  
Robert Williams  
Jessica Bennett  
Duane Shafer

DIRECTOR  
Ryan Barker

DEPUTY DIRECTOR  
Amber Grose



## MINUTES REGULAR PUBLIC MEETING CHAPPAPEELA SPORTS PARK 19325 HIPARK BOULEVARD Thursday, December 18, 2025 5:00 p.m.

- I. **Call to Order:** Chairman, Jeffrey Cooper called the meeting to order at 5pm.
  
- II. **Board of Directors Roll Call:**  
Jeffrey Cooper (P), Guy Recotta (A), Robert Williams Jr. (P), Jessica Bennett (A),  
Duane Shafer (P)
  
- III. **Budget:**
  - A. **Present 2025 amended budget for consideration and adoption (Jeffrey Cooper)**  
  
There was a motion by Jeffrey Cooper and seconded by Duane Shafer not to amend the 2025 amended budget.  
  
**Vote: Jeffrey Cooper (Y), Robert Williams Jr. (Y), Duane Shafer (Y). Approved 3-0**
  
  - B. **Budget Message (Jeffrey Cooper)**  
  
Chairman, Jeff Cooper informed the board this was emailed to each board member for review. The budget message was read aloud by Chairman Jeffrey Cooper.
  
  - C. **Present 2026 budget for consideration and adoption (Jeffrey Cooper)**  
  
There was a motion by Duane Shafer and seconded by Robert Williams Jr. to present the 2026 budget for consideration and adoption.  
  
**Vote: Jeffrey Cooper (Y), Robert Williams Jr. (Y), Duane Shafer (Y). Approved 3-0**
  
- IV. **Approval of Minutes: November 19, 2025: There was a motion by Duane Shafer and seconded by Robert Williams Jr. approving the minutes of November 19, 2025.**  
  
**Votes: Robert Williams Jr. (Y), Jeffrey Cooper (Y), Duane Shafer (Y). Approved 3-0**
  
- V. **Reports:**
  - A. **Director's Report (Ryan Barker)** Mr. Barker informed the board the last programs will be a 3-day speed strength Camp December 29<sup>th</sup> – December 31<sup>st</sup> 2025 partnering with North Oaks. Rolling into basketball all spots are filled at Chappapeela. Individuals on the waiting list has been contacted to participate at the Michael J. Kenny Center (Zemurray) As of today there 160 registered. This includes all divisions. Volleyball and All-Star Night completed.
  
  - B. **Operating Account Budget Status (Ed Burns)** Mr. Burns reviewed the balance sheet. Renasant Operating / Checking as of November 30, 2025, \$823,500.36 compared to last year 972,588.83 down -149,088.47. In the Regions Ser Project fund \$8,427,259.45 November 30, 2025 compared to last year \$ 14,538,740.16 down \$6,111.480.71. Account Receivable this year \$26,637.50, compared to November 30, 2024 of last year \$ 57,597.45 down \$31,905.00.

Tax Revenue Receivables increased \$887.04, Accounts Payable down \$6,600.23 compared to last year.

A/R Aging Summary account that's 90 days pass Smile Doctors \$1,500.00

**Profit & Loss Prev Year Comparison** revenues are up \$26,202.51 total operating expenses excluding capital improvements for the month of November are up \$47,928.00.

**Profit & Loss Year to Date compared to last year.** Operating revenues increased by \$201,000. Operating expenses increased by \$595,000.

**Profit & Loss Vs Budget** total operating revenues will exceed your budget as on now by 17% over budget.

C. Financial Committee Report (Guy Recotta) Mr, Barker informed the board it was a great meeting and discussed the 2026 budget.

D. Executive Committee Report (Guy Recotta) NONE

VI. Old Business: NONE

VII. New Business:

A. Review/Approval of proposed "Master Budget – Series 2024 Bonds – AMENDMENT #3" dated 12/8/2025.

There was a motion by Jeffrey Cooper and seconded by Robert Williams Jr. to approve proposed "Master Budget – Series 2024 Bonds – AMENDMENT #3" dated 12/8/2025.

Votes: Robert Williams Jr. (Y), Jeffrey Cooper (Y), Duane Shafer (Y). Approved 3-0

Chappapeela Sports Park Master Budget - Series 2024 Bonds - AMENDMENT #3				
DRAFT				
CATEGORY/PROJECT	Current* Budg. Amt.	Proposed Change	New Budg. Amt.	Remarks
<b>1</b> CSP "In-house" Projects				CSP "In-house" Projects
1a Acquisition of NE property	\$ 300,000	\$ -	\$ 300,000	1a Acquisition of NE property
1b MUSCO Lighting (Fields 1-4 + 16)	\$ 808,000	\$ -	\$ 808,000	1b MUSCO Lighting (Fields 1-4 + 16)
1c GeoSurfaces (Fields 7-14 synthetic)	\$ 2,392,800	\$ -	\$ 2,392,800	1c GeoSurfaces (Fields 7-14 synthetic)
1d Simpson Engr (Synthetic turf)	\$ 80,000	\$ -	\$ 80,000	1d Simpson Engr (Synthetic turf)
1e Perimeter Fencing	\$ 85,000	\$ -	\$ 85,000	1e Perimeter Fencing
1f Baseball 40x100 Pavilion	\$ -	\$ 112,123	\$ 112,123	1f Baseball 40x100 Pavilion
1g Field 5 Conversion	\$ -	\$ 7,858	\$ 7,858	1g Field 5 Conversion
1h Conversion of Fields 20-25	\$ -	\$ 60,000	\$ 60,000	1h Conversion of Fields 20-25
1i Field 6 conversion to 3 RU Baseball	\$ -	\$ 76,000	\$ 76,000	1i Field 6 conversion to 3 RU Baseball
1j Upgrade Lighting to LED	\$ -	\$ 42,000	\$ 42,000	1j Upgrade Lighting to LED
1k Video Surveillance System	\$ -	\$ 60,000	\$ 60,000	1k Video Surveillance System
1l North Grove - Pine Grading/Seeding	\$ -	\$ 20,000	\$ 20,000	1l North Grove - Pine Grading/Seeding
<b>TOTAL CSP "In-house" Projects</b>	<b>\$ 3,663,800</b>	<b>\$ 358,782</b>	<b>\$ 4,020,582</b>	<b>TOTAL CSP "In-house" Projects</b>
<b>2</b> CSP Project Contingencies	<b>\$ 611,200</b>	<b>\$ (208,782)</b>	<b>\$ 304,418</b>	<b>CSP Project Contingencies</b>
<b>3</b> NE Site Improvements				<b>NE Site Improvements</b>
3a-c NE Clearing/Parking/Sidewalks	\$ 1,100,000	\$ 120,000	\$ 1,220,000	3a-c NE Clearing/Parking/Sidewalks
3d Pavilion/Restroom (NE Area)	\$ 260,000	\$ (280,000)	\$ -	3d Pavilion/Restroom (NE Area)
3e Perimeter Fencing	\$ 70,000	\$ (70,000)	\$ -	3e Perimeter Fencing
3f Activities area (NE)	\$ 150,000	\$ (150,000)	\$ -	3f Activities area (NE)
3g NE Field House/Restroom	\$ -	\$ 1,400,000	\$ 1,400,000	3g NE Field House/Restroom
<b>TOTAL NE Site Improvements</b>	<b>\$ 1,580,000</b>	<b>\$ 1,040,000</b>	<b>\$ 2,620,000</b>	<b>TOTAL NE Site Improvements</b>
<b>4</b> Cont. B - Gym Annex	<b>\$ 8,785,000</b>	<b>\$ -</b>	<b>\$ 8,785,000</b>	<b>Cont. B - Gym Annex</b>
<b>5</b> Cont. C - Playground Additions/Impr.	<b>\$ 940,000</b>	<b>\$ 10,000</b>	<b>\$ 950,000</b>	<b>Cont. C - Playground Additions/Improvements</b>
<b>6</b> C.P. Mitchell Improvements	<b>\$ 300,000</b>	<b>\$ (200,000)</b>	<b>\$ 100,000</b>	<b>C.P. Mitchell Improvements</b>
<b>7</b> Paving Projects	<b>\$ 1,188,000</b>	<b>\$ (365,000)</b>	<b>\$ 820,000</b>	<b>Paving Projects</b>
<b>TOTAL Series 2024 Bond Projects</b>	<b>\$ 14,965,000</b>	<b>\$ 635,000</b>	<b>\$ 15,600,000</b>	<b>Total AFC Incl. Interest earned 12/8/2025</b>
	Per Amend. #2 3/21/2025		<b>Proposed</b>	<b>Denotes changes</b>

- B. Approval of Requisition #40 - \$567,049.82 to Brunt Construction for "Contract B-Gymnasium Annex."

There was a motion by Robert Williams Jr. and seconded by Duane Shafer approving Requisition #40 - \$567,049.82 to Brunt Construction for "Contract B-Gymnasium Annex."

**Votes: Robert Williams Jr. (Y), Jeffrey Cooper (Y), Duane Shafer (Y). APPROVED 3-0**

- C. Approval of Requisition #41- \$81,591.16 to Jim -Toy-5 Contracting for "Contract A-NE Parking & Site Preparation."

There was a motion by Duane Shafer and seconded by Robert Williams Jr. approving Requisition #41- \$81,591.16 to Jim -Toy-5 Contracting for "Contract A-NE Parking & Site Preparation."

**Votes: Robert Williams Jr. (Y), Jeffrey Cooper (Y), Duane Shafer (Y). APPROVED 3-0**

- D. Approval of Requisition #42 - \$380,427.50 to Honey B Construction for "Contract C-Playgrounds A & B Improvements."

There was a motion by Robert Williams Jr. and seconded by Duane Shafer approving Requisition #42 - \$380,427.50 to Honey B Construction for "Contract C-Playgrounds A & B Improvements."

**Votes: Robert Williams Jr. (Y), Jeffrey Cooper (Y), Duane Shafer (Y). APPROVED 3-0**

- E. Approval of Requisition #43 - \$17,196.38 to Roy T. Dufreche/Spangler Engineering- Inv. 25-150.

There was a motion by Robert Williams Jr. and seconded by Duane Shafer approving Requisition #43 - \$17,196.38 to Roy T. Dufreche/Spangler Engineering- Inv. 25-150.

**Votes: Robert Williams Jr. (Y), Jeffrey Cooper (Y), Duane Shafer (Y). APPROVED 3-0**

- F. Approval of Requisition #44- \$6,947.00 to Stratum Engineering for testing/QA/QC on "Gym Annex".

There was a motion by Robert Williams Jr. and seconded by Duane Shafer approving Requisition #44- \$6,947.00 to Stratum Engineering for testing/QA/QC on "Gym Annex".

**Votes: Robert Williams Jr. (Y), Jeffrey Cooper (Y), Duane Shafer (Y). APPROVED 3-0**

- G. Approval of Requisition #45- \$1,188.50 to K & L Testing (Inv. 19747) for testing/QA/QC on "NE Parking & Site Preparation".

There was a motion by Robert Williams Jr. and seconded by Duane Shafer approving Requisition #45- \$1,188.50 to K & L Testing (Inv. 19747) for testing/QA/QC on "NE Parking & Site Preparation".

**Votes: Robert Williams Jr. (Y), Jeffrey Cooper (Y), Duane Shafer (Y). APPROVED 3-0**

- H. Approval of authorization to accept M&R Resources proposal #E-2548.04 in the amount of \$42,000.00 for parking lot lighting fixture LED replacement.

There was a motion by Robert Williams Jr. and seconded by Duane Shafer approving authorization to accept M&R Resources proposal #E-2548.04 in the amount of \$42,000.00 for parking lot lighting fixture LED replacement.

**Votes: Robert Williams Jr. (Y), Jeffrey Cooper (Y), Duane Shafer (Y). APPROVED 3-0**

- I. Approval of payment to Chappapeela Park Services in the amount of \$9,000.00 for perennial Rye grass 1 of 2.

There was a motion by **Duane Shafer** and seconded by **Robert Williams Jr.** approving payment to Chappapeela Park Services in the amount of \$9,000.00 for perennial Rye grass 1 of 2.

**Votes: Robert Williams Jr. (Y), Jeffrey Cooper (Y), Duane Shafer (Y). APPROVED 3-0**

- J. Approval of "Accounts Payable – Operating Account, November 2025

There was a motion by **Robert Williams Jr.** and seconded by **Duane Shafer** approving "Accounts Payable – Operating Account, November 2025.

**Votes: Robert Williams Jr. (Y), Jeffrey Cooper (Y), Duane Shafer (Y). APPROVED 3-0**

- K. Other business brought before the Board. Next scheduled board meeting January 22nd, 2026

VIII. Public Comments: NONE

IX. Adjournment:

There was a motion by **Jeffrey Cooper** and seconded by **Duane Shafer** to adjourn the meeting. All members were in favor of adjourning.

In accordance with the Americans with Disabilities Act, if you need special Assistance, please contact **Melinda Edwards at (985)-543-6767** describing the assistance that is necessary.

Jeff Cooper, CHAIRMAN  
*(Name and Position of Authorized Person)*  
HAMMOND AREA RECREATION DISTRICT #1  
*(Name of Taxing District)*  
(985) 543-6767  
*(Telephone #)*