

HAMMOND AREA RECREATION DISTRICT #1

RECREATION DISTRICT BOARD
Jeff Cooper, Chairman
Guy Recotta, Vice Chair
Robert Williams
Jessica Bennett
Duane Shafer

DIRECTOR
Ryan Barker

DEPUTY DIRECTOR
Amber Andrews



MINUTES
REGULAR PUBLIC MEETING
CHAPPAPEELA SPORTS PARK
19325 HIPARK BOULEVARD
Tuesday June 25,2026
5:00 p.m.

- I. **Call to Order:** Chairman, Jeffrey Cooper called meeting to order at 5:00pm
- II. **Board of Directors Roll Call:** Robert Williams Jr., (P), Duane Shafer (P), Jessica Bennett (P), Jeffrey Cooper (P), Guy Recotta (P)
- III. **Approval of Minutes:** May 28,2026: There was a motion by Guy Recotta and seconded by Jessica Bennett approving the minutes of May 28, 2026
- Vote:** Robert Williams Jr., (Y), Duane Shafer (Y), Jessica Bennett (Y), Jeffrey Cooper (Y), Guy Recotta (Y). Approved 5-0
- IV. **Reports:**
- A. **Director’s Report (Ryan Barker)** Programs – Mr. Baeker informed the board that June summer skills camp is completed. Basketball (St. Thomas), Soccer (Southeastern & St. Thomas), and Tackle flag football (Southeastern) combined was successful with each partnership from the schools.
- HARD will offer a Flag Football Regional Team to enter the NFL Play 60. The Saints host a regional tournament each year at the end of November. There will be tryouts in the next month of form teams. Also, a girl’s flag football addition will be added, this will be a three-day evaluation/seminar.
- Currently there is a T Ball All Star League tournament. HARD is hosting this weekend against the local area parks this is HARD #1 All Star Team. Chiefs tryouts are complete with 170 total.
- Events- July 23rd, 2026, is the open date for the new facility. The first event will be North Oaks Coaching Seminar on July 30, 2026.
- Back to School Bash will be held at Chappapeela Park on July 24, 2026, 5pm to 7pm.
- The team, with the assistance of Mr. Burns, provided a project fund balance sheet that has been provided for each board member for review.
- B. **Operating Account Budget Status (Ed Burns) Balance Sheet Previous Year Comparison** increased by \$106,128.73, May 31, 2025 (\$2,136,294.90) & May 31, 26 (\$2,242,423.63).
- Tax revenue** funds are unfunded until next year when taxes are collected.
- Capital Project fund** down (-\$6,695,005.59), May 31, 25 (11,522.672.14) & May 31, 26 (4,827,666.55).
- Account Receivable** increased by \$8,970.00 will be an Audit adjustment to remove bad debt.
- Accounts payable** up (\$64,969.24), May 31, 25 (\$200,923.78) & May 31, 26 (\$265,893.02).
- Retainage Payable** up (\$122,708.88), & May 31, 26(\$242,348.88).
- Profit & Loss Prev Year Comparison total revenue decreased (-41,836.94)** reason for the decrease is due to timing and interest. Operating expenses increase by \$60,633.00 exclude

Capital Improvements. Programs up \$29340.39, Administrative up \$11,901.72, and Repairs and Maintenance up \$25,812.32.

Profit & Loss Prev Comparison January through May 2026 Operating Revenue increased by \$178,856 from 593,000 up to \$772, 000 exclude the interest.

Profit & Loss Budget vs Actual at 66% of the budgeted revenue but we're at 42% end of the year.

C. Financial Committee Report (Jessica Bennett) Mrs. Bennett informed the board that the financial committee met to review projects and expected cost of projects.

D. Executive Committee Report (Duane Shafer) **NONE**

V. **Old Business: NONE**

VI. **New Business:**

A. Audit Report Megan Lynch and Paul Riggs with James Lamber Riggs & Associates, INC. Megan Young with James Lamber Riggs & Associates, Inc. Informed the board she's in attendance to review the results of the year end Annual Audit. She passed out (2) reports and will start with the Annual Financial Statements. Mrs. Young also reviewed the Required Communications Letter informing the board that the Audit process went smoothly. Megan thanked Melinda for her assistance along with Amber & Ryan.

Independent Auditor's Report unmodified opinion and thanked Mr. Burns for his assistance.

Mrs. Young reviewed the Governmental Funds balance sheet.

Deffered Inflows of Resources (Pg. 7) in the amount of \$288,591 related to Ad Valorem taxes revenue under accounting standards should only be recording revenue if its measurable and available. The term available is quickly after year end within the first 60 days.

On (Pg. 9) Meagan reviewed the Statement of Governmental Fund Revenues, Expenditures, and change in fund balances year ended December 31, 2025. There is a deficit this year of \$8,306,239 this is to be expected with recent events.

Pg. 24 - included Subsequent event because of so much construction and progress during the year. This is to inform the users of financial statements know that some of the work has been completed.

Pg. 30 -Public Bid law finding -baseball equipment purchased at a cost above \$30,000 but less than \$60,000 there were no quotes received for this purchase and addition to that a construction project for the year did not obtain advertisement for the project. Pg. 33 Recommendation is for the district to review the Public Bid Law requirements and strengthen procurement policies and internal controls to ensure compliance.

The second report **Statewide Agreed Upon Procedures**. These are on rotating basis with this year being a full testing year and all procedures tested. Area of collection deposit that was selected was not marked when received so could not tell if it was deposited within 1 business day. There was an exception with ethic & sexual harassment training.

B. Seeking approval and authorization for Chillin with The Chamber to serve alcohol at their fundraiser on August 8,2026 from 6:30 pm- 9:30 pm.

There was a motion by Guy Recotta and seconded by Robert Williams Jr., approving and authorizing Chillin with The Chamber to serve alcohol at their fundraiser on August 8,2026 from 6:30 pm- 9:30 pm.

Vote: Robert Williams Jr., (Y), Duane Shafer (Y), Jessica Bennett (Y), Jeffrey Cooper (Y), Guy Recotta (Y). **Approved 5-0**

- C. Seeking approval and authorization for CCA Tangi Chapter Banquet to serve alcohol at their event on August 12, 2026 from 5:00 pm –10:00 pm.

There was a motion by **Guy Recotta** and seconded by **Jessica Bennett** approving and authorizing CCA Tangi Chapter Banquet to serve alcohol at their event on August 12, 2026 from 5:00 pm –10:00 pm.

Vote: Robert Williams Jr., (Y), Duane Shafer (Y), Jessica Bennett (Y), Jeffrey Cooper (Y), Guy Recotta (Y). **Approved 5-0**

- D. Acceptance of The Hammond Star as the Official Journal for Hammond Area Recreation District No. 1 for the period July 1, 2026, through June 30, 2027.

There was a motion by **Jessica Bennett** and seconded by **Robert Williams Jr.**, accepting approval of The Hammond Star as the Official Journal for Hammond Area Recreation District No. 1 for the period July 1, 2026, through June 30, 2027.

Vote: Robert Williams Jr., (Y), Duane Shafer (Y), Jessica Bennett (Y), Jeffrey Cooper (Y), Guy Recotta (Y). **Approved 5-0**

- E. Action to ratify email approval of the proposal and contract for the Gym Annex Access Control Project.

There was a motion by **Guy Recotta** and seconded by **Jessica Bennett** ratifying and approving email proposal and contract for the Gym Annex Access Control Project.

Vote: Robert Williams Jr., (Y), Duane Shafer (Y), Jessica Bennett (Y), Jeffrey Cooper (Y), Guy Recotta (Y). **Approved 5-0**

- F. Approval of paying PMC in the amount of \$6,204.42 for irrigation system repairs.

There was a motion by **Jessica Bennett** and seconded by **Duane Shafer** approving payment to PMC in the amount of \$6,204.42 for irrigation system repairs.

Vote: Robert Williams Jr., (Y), Duane Shafer (Y), Jessica Bennett (Y), Jeffrey Cooper (Y), Guy Recotta (Y). **Approved 5-0**

- G. Authorization and approval to purchase 2 6x12 white single axle trailers at \$4,630.00 each from Hammond Trailers, LLC. (This will be reimbursed by the state appropriation money for equipment)

There was a motion by **Guy Recotta** and seconded by **Duane Shafer** authorizing and approving the purchase of (2) 6x12 white single axle trailers at \$4,630.00 each from Hammond Trailers, LLC. (This will be reimbursed by the state appropriation money for equipment)

Vote: Robert Williams Jr., (Y), Duane Shafer (Y), Jessica Bennett (Y), Jeffrey Cooper (Y), Guy Recotta (Y). **Approved 5-0**

- H. Approval of “Accounts Payable – Operating Account”, May 2026.

There was a motion by **Guy Recotta** and seconded by **Jessica Bennett** approving “Accounts Payable – Operating Account”, May 2026.

Vote: Robert Williams Jr., (Y), Duane Shafer (Y), Jessica Bennett (Y), Jeffrey Cooper (Y), Guy Recotta (Y). **Approved 5-0**

- I. Amend the Agenda to add the approval of Requisition #69 to pay Brunt Construction, Inc in the amount of \$464,645.34 at 82.17% completion.

There was a motion by **Guy Recotta** and seconded by **Jessica Bennett** approving to Amend the Agenda to add Requisition #69 to pay Brunt Construction, Inc., in the amount of \$464,645.34 at 82.17% completion.

Vote: Robert Williams Jr., (Y), Duane Shafer (Y), Jessica Bennett (Y), Jeffrey Cooper (Y), Guy Recotta (Y). **Approved 5-0**

- J. Approval to authorize Requisition #69 to pay Brunt Construction, Inc in the amount of \$464,645.34 at 82.17% completion.

There was a motion by **Jessica Bennett** and seconded by **Guy Recotta** approving and authorizing Requisition #69 to pay Brunt Construction, Inc in the amount of \$464,645.34 at 82.17% completion.

Vote: Robert Williams Jr., (Y), Duane Shafer (Y), Jessica Bennett (Y), Jeffrey Cooper (Y), Guy Recotta (Y). **Approved 5-0**

- K. Other business brought before the Board. **Next scheduled board meeting set for July 30, 2026**

VII. **Public Comments: NONE**

- VIII. **Adjournment:** There was a motion by **Jeffrey Cooper** and seconded by **Guy Recotta** to adjourn the meeting. All board members were in favor of adjourning the meeting.

In accordance with the Americans with Disabilities Act, if you need special Assistance, please contact Melinda Edwards at (985)-543-6767 describing the assistance that is necessary.

Jeff Cooper, CHAIRMAN
(Name and Position of Authorized Person)
HAMMOND AREA RECREATION DISTRICT #1
(Name of Taxing District)
(985) 543-6767
(Telephone #)