HAMMOND AREA RECREATION DISTRICT #1

RECREATION DISTRICT BOARD
Jeff Cooper, Chairman
Guy Recotta, Vice Chair
Robert Williams
Jessica Bennett
Duane Shafer

DIRECTOR
Ryan Barker

DEPUTY DIRECTOR
Amber Andrews

MINUTES
REGULAR PUBLIC MEETING
CHAPPAPEELA SPORTS PARK
19325 HIPARK BOULEVARD
Thursday October 30,2026
5:00 p.m.

I. **Call to Order:** Chairman, Jeffrey Cooper called the meeting to order at 5pm.

II. **Board of Directors Roll Call:** Robert Williams Jr. (P), Duane Shafer (P), Jessica Bennett (P), Guy Recotta (A), Jeffrey Cooper (P)

III. **Approval of Minutes**: **September 24,2026**: There was a motion by **Robert Williams Jr.**, and seconded by **Jessica Bennett** approving the minutes of **September 24, 2026**.

Vote: Robert Williams Jr. (Y), Jessica Bennett (Y), Jeffrey Cooper (Y), Duane Shafer (Y). **Approved 4-0**

Reports:

A. Director's Report (Ryan Barker) Fall Programs – Moving into playoffs & championships for flag football. Toddler Tots has wrapped up and Little Legions at Zemurray is in the flag football stage that has 3wks., left. Open registration winter basketball & cheer. Basketball now has an all-girl league ages 7-14. We're partnering with the NBA & Pelicans so the leagues will receive Pelicans tickets and wear WNBA Jersey's. Volleyball on the way!

Tackle football program traveled to the Superdome and represented the HARD well every team won. The kids had an excellent experience. The program will finish its regular season game this weekend with the playoffs next weekend. The championship starts November 14th, 2026 expect 2 or 3 of our teams in the championship.

Events-Tots of Terror October 30th, 26 from 4pm to 7pm.
Food Drive partnering with North Oaks drop off at Chappapeela
December 1st, 2026 at 11am Ribbon cutting/Grand opening for new gym

B. Operating Account Budget Status (Ed Burns) **Balance sheet Prev yr., Comparison**- Operating decreased -244,822.09 (September 2025 $1,335,699.04 & September 2026 $1,090,876.95).
Tax revenue fund 65.65 (September 2025 $200.01 & September 2026 $265.66).
Project fund decreased -6.655,484.81 (September 2025 $10,121,535.18 & September 2026 $3,466,050.37).
Debt service fund decreased -660,786.70 (September 2025 $1,072,492.87 & September 2026 $411,706.17).
Debt service series 2021 decreased -20,042.09 (September 2025 $20,042.09 & September 2026 $0.00).

Accounts Receivable decreased -13.050.00. **Account payables** decreased -86,237.01 positive balance September 30, 2026 $83,615.74. **Retainage Payables** 266,044.70 September 30, 2026 $330,772.78.

Profit & Loss Prev Year Comparison revenues decreased -46,398.97 September 2025 $93,569.76 & September 2026 $47,170.79) Total expenses increased $2,765.00 for the month of September. Operating results without capital projects $280,379 up to $283,144.00.

Profit & Loss Prev Year Comparison operating revenue increased $297, 044 from $907,000 up to $1,204,000 which is positive excluding interest. The increase is from reimbursement and tax revenues. The total operating expenses excludes capital improvements increased by $349,472 from $2,000,566 up to $2,000,916.

Profit & Loss Budget vs. Actual end of September total operating revenues excluding the interest and tax revenues $1,034,000 compared to the annual budget $1,066,000. The end of September 97% end of budget revenues this is positive. Total operating excluding capital outlay $2,916,000 budget for the year $3,626,000 this is 80% of the budget expenses.

C. Financial Committee Report (Jessica Bennett) Financial committee met this morning to review items on the list and the budget timeline. She noted item (H) **Approval to pay Evan's Tree and Land Service in the amount of $7,800.00 for removal of dead trees and broken oak tree.** This was an emergency that had to be resolved immediately and will be presented later. This was regarding a tree that went across the running path. The work has been completed and noting that it was outside the Director's $3000 approval the Financial Committee agreed this was an emergency.

D. Executive Committee Report (Duane Shafer) **NONE**

IV. **Old Business: NONE**

V. **New Business:**

A. **Budget Timeline**: Chairman, Jeffrey Cooper read the attached timeline below:

1. **November l9, 2026**.Assuming this will be the date of the November meeting. The district will introduce a Draft Proposed Consolidated Budget for 2027.

2. **December 1, 2026**. (Minimum 10 Days before the December meeting) Amber/ Melinda should Advertise in the Daily Star a Special Public Meeting to Adopt the 2027 Budget during the December meeting **on December 17,2026** and where the budget can be viewed. They will need to obtain a notarized statement of publication from the Daily Star as required by law. The 2027 Budget needs to be ready on this date of **November 30,2026**.

3. **December 17, 2026.**

A. Public Meeting - There will be a public meeting prior to the board meeting to present the 2027 Budget & Budget Message and receive public comments before the resolution to adopt.

B. Regular Meeting - The district will adopt the amended 2026 budget.

C. Regular Meeting-The district will adopt the 2027 budget.

4. **December 18, 2026** or shortly after
A. Amber/ Melinda should advertise in the Daily Star that the Budget public meeting was held and the District adopted its 2027 Budget. They will need to obtain a notarized statement of publication from the Daily Star as required by law.

Notes on formulating the Amended 2026 Budget and the 2027 Budget

1. **2026 Amended Budget Prepared by December 16, 2026**
A. The 2026 Budget will need io include the tax proceeds assessed in 2026 and collected in 2027. Technically these proceeds are 2026 revenues and should be budgeted in 2026 although the receipt of the funds will occur in 2027. We will need to obtain a Grand Recapitulation from the Assessor that will state the total of the assessment to use for the District's budget.

We will need to have a 'best estimate' of any outstanding costs, including-costs of any construction work performed (whether paid or not before December 31, 2026). This will need to be accrued in 2026 if not paid.

2. 2027 Budget Prepared by November 30, 2026
A. The 2027 Budget will include tax proceeds expected to be assessed in 2027 and collected in late 2027 and during 2028.
B. The 2027 Budget should include any remaining capital project revenues and expenses if there are any planned or ongoing.
C. This budget will include the District's expected expenses associated with operating expenses, including payroll.
D. Note that this budget can and likely will be amended in late2027 if necessary.
E. The Budget will need to include a Budget Message from the Chairman.

****Once you review and approve the above District's expected Budget Policy and Procedures, we will proceed with the budget timeline as proposed.**

B. Bond Status Report (Jay Pittman)
Remaining obligated funds Brunt Construction $350,000 plus retainage and punch list. Pending Projects – Paving- Gym Annex parking lot $780,000, Selsers canal $130,000 projected $13,710,000.

C. Approval of Requisition #78-$186,888.38 to Hammond Area Recreation District #1 for project reimbursements.

There was a motion by **Jessica Bennett** and second by **Robert Williams Jr.,** approving Requisition #78-$186,888.38 to Hammond Area Recreation District #1 for project reimbursements.

Vote: Robert Williams Jr. (Y), Jessica Bennett (Y), Jeffrey Cooper (Y), Duane Shafer (Y). **Approved 4-0**

D. Approval of Requisition #79-$12,056.41 to Spangler Engineering, LLC for Paving Annex Parking Lot.

There was a motion by **Robert Williams Jr.,** and seconded by **Duane Shafer** approving Requisition #79-$12,056.41 to Spangler Engineering, LLC for Paving Annex Parking Lot.

Vote: Robert Williams Jr. (Y), Jessica Bennett (Y), Jeffrey Cooper (Y), Duane Shafer (Y). **Approved 4-0**

E. Approval and authorization to pay Community Bank the annual payment in the amount of $37,724.78 for lights on fields 15 and 34.

There was a motion by **Jessica Bennett** and seconded by **Duane Shafer** approving and authorizing payment to Community Bank the annual payment in the amount of $37,724.78 for lights on fields 15 and 34.

Vote: Robert Williams Jr. (Y), Jessica Bennett (Y), Jeffrey Cooper (Y), Duane Shafer (Y). **Approved 4-0**

F. Seeking approval to pay Northlake Insurance a deposit of $4,974.51 for insurance on lights on field 15 and 34 with the remaining balance to be paid in 9 equal payments in the amount of $1,760.78.

There was a motion by **Jessica Bennett** and seconded by **Robert Williams Jr.,** approving payment to Northlake Insurance a deposit of $4,974.51 for insurance on

lights on field 15 and 34 with the remaining balance to be paid in 9 equal payments in the amount of $1,760.78.

Vote: Robert Williams Jr. (Y), Jessica Bennett (Y), Jeffrey Cooper (Y), Duane Shafer (Y). **Approved 4-0**

G. Approval to pay Rally Ourbus in the amount of 3736.80 for buses to Superdome for football teams.

There was a motion by **Robert Williams Jr.,** and seconded by **Jessica Bennett** approving payment to Rally Ourbus in the amount of 3736.80 for buses to Superdome for football teams.

Vote: Robert Williams Jr. (Y), Jessica Bennett (Y), Jeffrey Cooper (Y), Duane Shafer (Y). **Approved 4-0**

H. Approval to pay Evan's Tree and Land Service in the amount of $7,800.00 for removal of dead trees and broken oak tree.

There was a motion by **Jessica Bennett** and seconded by **Robert Williams Jr.,** approving payment to Evan's Tree and Land Service in the amount of $7,800.00 for removal of dead trees and broken oak tree.

Vote: Robert Williams Jr. (Y), Jessica Bennett (Y), Jeffrey Cooper (Y), Duane Shafer (Y). **Approved 4-0**

I. Approval of "Accounts Payable – Operating Account, **September 2026.**

There was a motion by **Jessica Bennett** and seconded by **Robert Williams Jr.,** approving Accounts Payable – Operating Account, **September 2026.**

Vote: Robert Williams Jr. (Y), Jessica Bennett (Y), Jeffrey Cooper (Y), Duane Shafer (Y). **Approved 4-0**

J. Other business brought before the Board. **November 19th, & December 17th, 2026** next scheduled board meetings.

VI. **Public Comments: NONE**

VII. **Adjournment:** There was a motion by **Jeffrey Cooper** and seconded by **Jessica Bennett** to adjourn the meeting. All board members were in favor of adjourning.

In accordance with the Americans with Disabilities Act, if you need special Assistance, please contact Melinda Edwards at (985)-543-6767 describing the assistance that is necessary.

Jeff Cooper, CHAIRMAN
(Name and Position of Authorized Person)
HAMMOND AREA RECREATION DISTRICT #1
(Name of Taxing District)
(985) 543-6767
(Telephone #)