APPLICATION FOR WASHINGTON GAS PAYMENT PLANS

Fill out, detach and mail application to:

Washington Gas, Attention: Cash Receipts-APPL, P.O. Box 57000, Springfield, VA 22156-9988.

PLEASE	ENROL	L ME IN:	checl (k one or	both)
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Automated Payment Plan

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Customer account number on Washington G	as bill	
Customer name as shown on Washington Ga	ns bill	
Address of gas service		
City	State	Zip Code
	Evt	

Budget Plan

Automated Payment ONLY:

Checking account number

Financial institution 9-digit routing number (lower left corner of check) (For example: 123456789)

Automated Payment Authorization

I authorize Washington Gas to initiate withdrawals for payment of my Washington Gas monthly bill at the financial institution (bank or credit union) that has my account. I may suspend payment by notifying Washington Gas at any time prior to 4 p.m., three business days before an amount is to be deducted from my checking account. If I suspend payment more than twice within a 12-month period. I will be removed from the plan.

I understand that the Automated Payment Plan is an alternative method of payment only and does not otherwise affect the respective rights of myself, Washington Gas, and the financial institution (bank or credit union) with respect to each other. I also understand that Washington Gas and the financial institution (bank or credit union) reserve the right to terminate this payment plan and/ or my participation in it. If I wish to discontinue participation in this payment plan, I may do so by notifying Washington Gas.

I have read the above authorization agreement for the Automated Payment Plan.

Signature of checking account holder

Date

Remember to include a voided check or photocopy of a check with this application for the Automated Payment Plan.

your bank to set up the automated payment. Also, please write "VOID" on a blank or canceled check, or send us a photocopy of one of your checks. We cannot accept a deposit ticket. Enclose the voided check or photocopy of a check with your application so we can verify your bank information. Your application for the Automated Payment Plan cannot be processed without a voided check or photocopy of a check.

NOTE: You must continue to initiate payment until you see a message on the payment stub portion of your bill that reads "Automated Payment Plan."

Pay Online or by Phone

Washingtongas.com allows you to take control of your Washington Gas account(s) when and where it is convenient to you.

- View and Print Your Bills (up to 12 months worth)
- Pay Your Bills Using Your Credit/Debit Card or Checking Account
- Schedule a Payment up to 20 Days in Advance
- View Your Payment History

Rather manage your account by phone? Call our Automated Services Line any time of day at 703-750-7944 to pay your bill, check your balance or a payment, request a duplicate bill, get account information or request payment arrangements.

NOTE: Credit and debit card payments are processed by an electronic payment processor, not Washington Gas. A service fee may be applied.



Questions? Visit washingtongas.com, or call 703-750-1000 or toll free 1-800-752-7520 outside the local calling area.

> **Natural Gas Leaks/Emergencies 911** or 703-750-1400

> > washingtongas.com

Billing and Payment Plans

Automated Payment Plans, Budget Plan, Electronic Billing and More



Natural Gas. Efficient by Nature.







We offer several billing and payment plans to help you manage your time and energy costs. The AUTOMATED PAYMENT PLANS, BUDGET PLAN, eBILL and online bill payment work well together or separately.

BILLING PLANS

Paperless Billing — eBill

Turn off your paper bill and do your part to save the environment. Sign up for eBill to begin receiving your monthly Washington Gas bills electronically. It is simple to use. Every month we'll send you an electronic notification when your new bill has been posted. You just click on the link provided to view your bill online.

- Payment Options Ability to view and pay your bill at the Washington Gas website, your bank's website or at MyCheckFree.com.
- Monthly Notice You'll be notified by Washington
 Gas or your bill provider when your new bill has been
 posted.
- Accessible Anytime View your bill or make payments 24 hours a day, 7 days a week.
- Less Hassle and Environmentally Friendly No paper bills to misplace, no checks to write and no stamps.

To enroll in the Washington Gas eBill program, visit us at washingtongas.com/ebill, or look for the bill pay option on your bank website.

NOTE: By enrolling in eBill or EBAP, you elect to receive ONLY an electronic notification of your bill. You'll no longer receive a paper bill in the mail. After enrollment in eBill, it may take up to two months for your paper bill to be stopped.

Budget Plan

Managing a household budget can be a challenge. Our **Budget Plan** provides the advantage of spreading winter heating costs over the entire year. Here's how it works:

- We calculate your average monthly payment based on historical natural gas usage, adjusted for normal weather, and projected gas costs.
- Periodically, we review your account to determine that
 the monthly estimate is on target. Each month your bill
 will show actual gas usage and bill amounts, along with
 budget installments, so you can review the information
 regularly. An adjustment to your monthly budget payment may be necessary to prevent significant charges or
 credits at the end of your budget year.

Your twelfth monthly bill will reflect the last installment of your budget cycle – adjusted for the difference between actual and budgeted gas usage. Overpayments are credited to your account unless a refund is requested. If you use more gas than you pay for, you owe the company the difference.

The **Budget Plan** is designed as a year-round program, so we encourage you to stay on it for a full 12-month billing cycle to realize the potential benefits.

To **enroll** in the **Budget Plan**, simply fill out the application in this brochure, enroll online at **washingtongas.com**, or call our **Automated Services Line** at **703-750-7944** and enroll over the telephone. If you qualify, we'll put you on the **Budget Plan** at the start of the next available billing cycle.

PAYMENT PLANS

Automated Payment Plans

eBill Automated Payment Plan (EBAP)

Receive and pay your gas bill automatically each month through the **eBill Automated Payment Plan (EBAP)** program. Washington Gas continues to bill you each month but, on your selected payment date, the amount of the bill will be deducted electronically from your checking account – no check writing, postage or waiting in line.

With **EBAP**, you can select the number of days after billing when you would like the payment to be deducted and you can set a maximum payment amount. Additionally, an email notice will be sent every month with a link to view your electronic bill. To **enroll** or learn more, visit **washingtongas.com/pages/AutomatedPaymentPlan**.

Automated Payment Plan (APPL)

Rather continue to receive a paper bill each month? Pay your gas bill automatically each month through the **Automated Payment Plan**. Washington Gas continues to send you a statement each month but, on the due date, the amount of the bill will be deducted electronically from your checking account – no check writing, postage or waiting in line.

Once enrolled, your payment appears as a deduction on your monthly bank account statement and will be shown as a payment on your gas bill the next month. An unsuccessful withdrawal from your account will result in a charge by Washington Gas. If you want to question the amount of your bill or suspend an automated payment, please call us at 703-750-1000 prior to 4 p.m., at least three business days before your bill is due. When an automated payment is suspended, other payment arrangements must be made. Also, please notify Washington Gas if you change your checking account.

To **enroll** in the **Automated Payment Plan**, simply fill out the short application in this brochure or download the application at **washingtongas.com**. To complete enrollment for the **Automated Payment Plan**, be sure to sign the authorization agreement to acknowledge the terms of the plan. This authorization will allow us to work with