

INFORMATION CLAUSE**(in correspondence)**

In accordance with Article 13 of EU Regulation 2016/679 of 27 April 2016 (hereinafter: GDPR), we hereby inform you that:

1. The controller within the meaning of Article 4(7) of the GDPR with regard to the personal data of natural persons in the course of correspondence is Rockfin S.A. with its registered office in Małkowo, 83-330 Żukowo, ul. Pałacowa 9, registered in Gdańsk Północ, 8th Commercial Division of the National Court Register under number KRS 0001102066, NIP 5850205607, REGON 003005759. The Administrator can be contacted by e-mail: office@rockfin.pl or by phone +48 58 728 29 00.
2. The Administrator has appointed Jacek Gołdych (IOD) as the Data Protection Officer. In matters concerning the processing of your personal data or the exercise of your rights, you can contact us by e-mail at: gdpr@rockfin.pl
3. The personal data of the persons referred to in paragraph 1 will be processed by the Controller on the basis of Article 6(1)(f) of the GDPR for the purpose of conducting and recording correspondence between the sender and Rockfin S.A. to the extent necessary to conclude the Agreement, perform tasks or exercise rights related to its implementation, as well as on the basis of the premise indicated in Article 6(1)(c) of the GDPR to fulfil the legal obligation specified in the Act on National Archival Resources and Archives, on the basis of which the Controller is obliged to archive documents.
4. The recipients of personal data may be entities supporting the Controller in its activities, in particular entities providing IT services, as well as entities personally related to the Controller.
5. Furthermore, in connection with the Controller's international activities, including branches or subsidiaries located outside the European Economic Area (EEA), personal data may be transferred to third countries. In such cases, the transfer of data is carried out with appropriate safeguards in accordance with the provisions of the GDPR, in particular on the basis of standard contractual clauses adopted by the European Commission or other mechanisms ensuring an adequate level of protection.
6. Personal data will be stored until the current electronic contact is completed, but no longer than until consent is withdrawn or until an objection to such processing is raised.
7. In connection with the processing of personal data, you have the right to access, rectify, delete, transfer or restrict the processing of your personal data, as well as the right to object to its processing if the data is processed on the basis of Article 6(1)(f) of the GDPR (legitimate interest of the Controller).
8. You also have the right to withdraw your consent at any time when the basis for data processing is Article 6(1)(a) of the GDPR (consent), but the withdrawal of consent will not affect the lawfulness of the processing that was carried out on the basis of your consent before its withdrawal.
9. You also have the right to lodge a complaint with the supervisory authority – the President of the Personal Data Protection Office
Personal Data Protection Office.
10. Providing personal data is voluntary, but necessary for effective communication with the Administrator.
11. Your personal data will be processed in IT systems, but the Administrator will not make decisions in an automated manner, including in the form of profiling.