

Building or renovation checklist

Before you begin renovating or doing work on your home or business, there's a lot to decide before you get started. All work carried out at your property must meet the requirements of the Building Code, regardless of whether it requires a code of compliance certificate or not. You almost might need to notify your insurance company of renovations to keep within your policy.

For any plumbing, gasfitting or drainlaying work, make sure the person undertaking the work is licensed to do so.

The Plumbers, Gasfitters and Drainlayer's Board recommends before using the services of a licensed tradesperson:

1. Shop around and obtain a range of written quotes before you decide.
2. Ask to see a tradesperson's New Zealand Practising Licence and check the expiry date to see that it is current.
3. A plumber, gasfitter or drainlayer can produce their licence via an app on their phone or a physical licence.
4. When checking a tradesperson's licence, also ensure that they are licensed to carry out that particular work. For example, if they are carrying out plumbing work it is good to check that they are licensed to carry out plumbing work. The same applies for gasfitting and drainlaying. Find out more about [understanding registration and licence classes](#).
5. Ask the tradesperson whether they require any supervision and who their supervisor is. You can check the name of the supervisor on the public register to ensure that they are also licensed.
6. Search the licence number of your chosen registered tradesperson on the [public register](#)