"Quick Add" and Sorting Lists

Customer Central

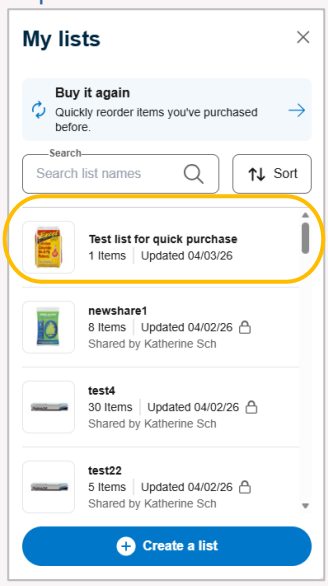
Lists help you organize frequently ordered items and quickly add them to your cart in one step. You can easily create and manage lists directly from the home page.

Audience

✓ All user roles

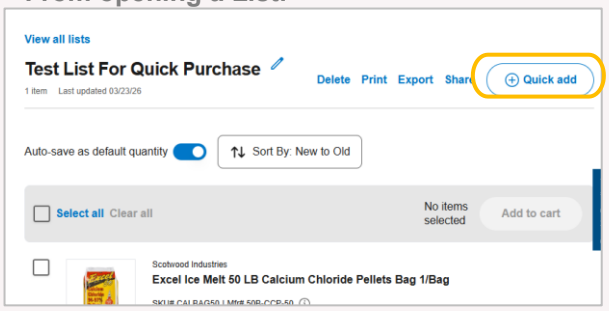
Use Quick Add

1 Open or Create a List

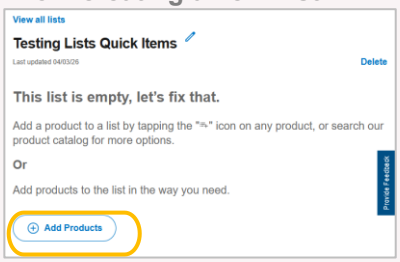


2 Select Quick Add or Add Products

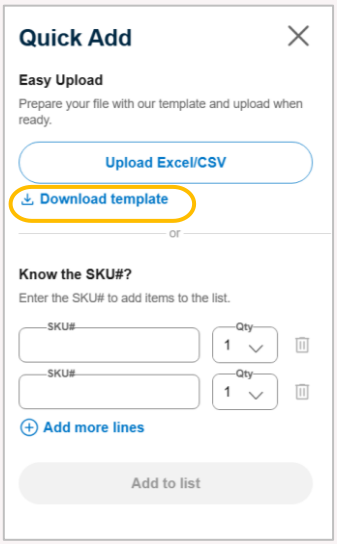
From opening a List:



From creating a new List:

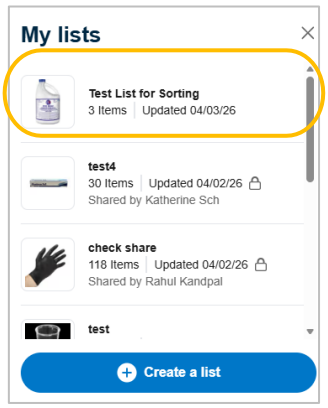


3 Download the template, fill in your SKUs and upload the document. You can also type in the SKUs directly in the fields below.

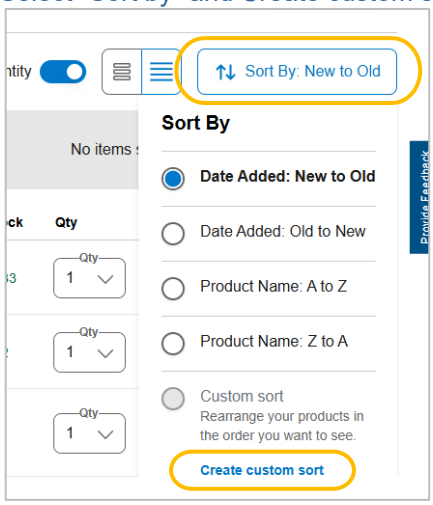


Custom Sort Lists

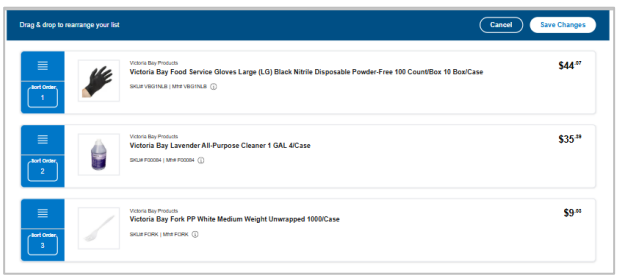
1 Open or Create a list.



2 Select "Sort by" and Create custom sort.



3 Drag the items in the order necessary.



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