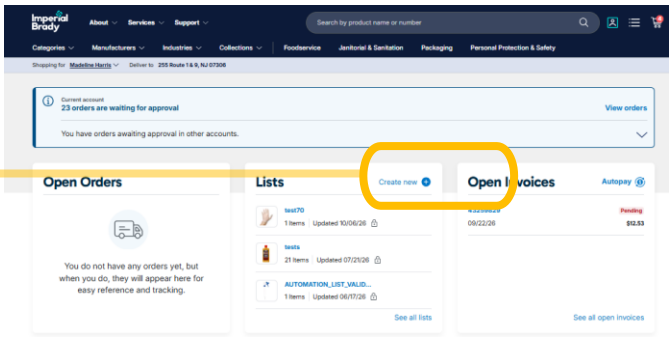
Creating Lists and Adding Items

Customer Central

Lists help you organize frequently ordered items and quickly add them to your cart in one step. You can easily create and manage lists directly from the home page.

Audience

✓ All user roles

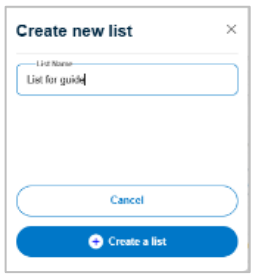


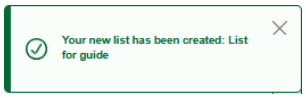
Create a List

After logging into the site, take the following steps.

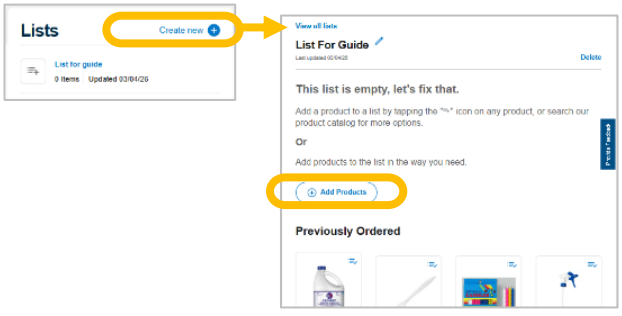
Step 1: In the lists section, click “Create new”

Step 2: Name your list and click “Create a list”





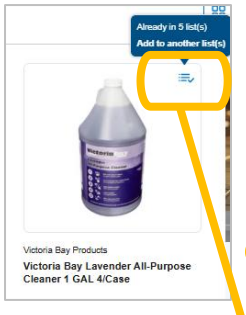
Step 3: Open the new list and add products



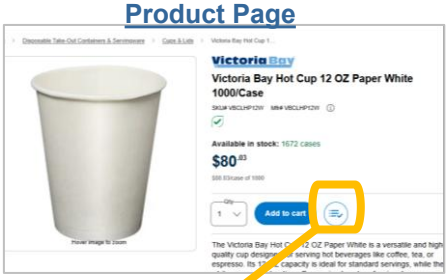
Add to a List

Adding to a list is easy: look for the symbol, select a List, and update the List.

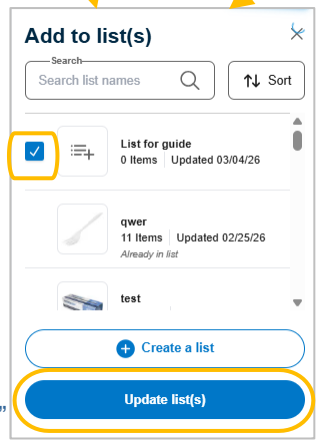
Product list page



Product Page



1 Click on the List symbol



2 Select the List

3 Click “Update”

Download our mobile app!