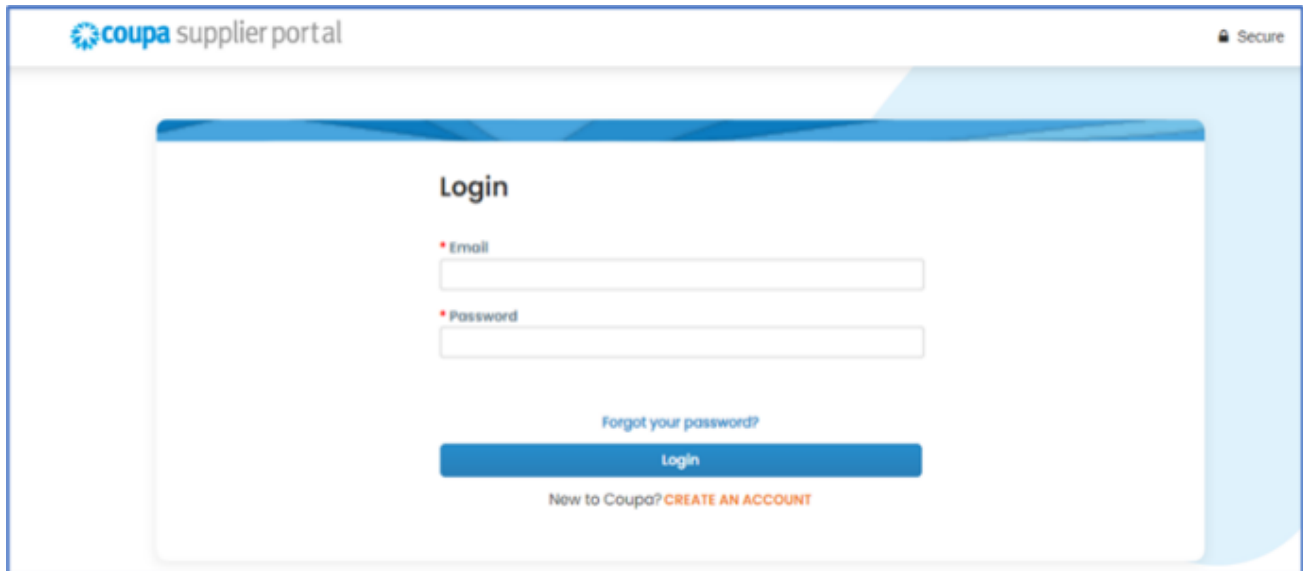


Updating Bank Details

1. Log into [Coupa Supplier Portal](#)



The screenshot shows the Coupa Supplier Portal login interface. At the top left is the logo "coupa supplier portal" and at the top right is a "Secure" indicator with a lock icon. The main content area is titled "Login" and contains two input fields: "Email" and "Password", both marked with a red asterisk. Below these fields is a link for "Forgot your password?". A blue "Login" button is centered below the fields. At the bottom, there is a link that says "New to Coupa? CREATE AN ACCOUNT".

2. Navigate to Bank Account Details.
3. Update Bank Account Details as needed
4. Submit Changes



The screenshot shows a form titled "Where do you want to receive payment?". At the top, there are four navigation buttons (1, 2, 3, 4), with button 3 highlighted in orange. Below the title, there is a "Payment Type" dropdown menu set to "Bank Account". The main section is titled "What are your Bank Account Details?" and contains several input fields: "Bank Account Country/Region", "Bank Account Currency" (set to "INR"), "Beneficiary Name", "Bank Name", "Account Number", "Confirm Account number", "IFSC", "SWIFT/BIC Code", "Branch Code", and "Bank Account Type" (set to "Business"). There is a checkbox labeled "My bank does not have a BIC code". At the bottom, there is a "Supporting Documents" section with a "Choose Files" button and the text "No file chosen".