

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, December 05, 2023 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	ERIC KENNEDY	PRESIDENT
	MICHAEL BOURNE	SECRETARY
	DOUG TRAPP	MEMBER

ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	WILLIAM McCORMICK	ATTORNEY
	FRANK VASQUEZ	PORT SUPERINTENDENT
	VIRGINIA LOMAS	HUMAN RESOURCES

ABSENT:	DAVID ALANIS	MEMBER
	CHARLES DEAN	MEMBER

Supervisor Kennedy called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After reviewing November 07, 2023 board meeting minutes. Supervisor Trapp made the motion to approve the board meeting minutes. The motion was seconded by Secretary Bourne and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT(S): None.

Item No. 3: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following:

- Water Department: None.
- Garbage Department: the old garbage truck will be having the brake pads replaced.
- Sewer Department: None.

Item No. 4: GENERAL MANAGERS REPORT: Ron also reported on the following:

- Aging Report: 7 accounts have 30 – 90+ days past due list, scheduled for disconnection on December 05, 2023.

2 meters currently disconnected and 0 have been reinstalled.

- Sewer line service upgrade has begun: Navigation Road project has also begun it will include a main water that will run from Hwy 186 to the holding tanks.

- Application for reappointment needed by December 15, 2023: 2 Supervisors are up for reappointment which are Bourne & Trapp.

Item No. 5: REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Trapp made the motion to approve the transactions dated November 08, 2023 through December 05, 2023 as presented. The motion was seconded by Secretary Bourne and the vote unanimously carried.

Item No. 6: ADJOURN: meeting adjourned at 9:11 a.m..