

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Community Baptist Fellowship Hall, Texas, on Monday, December 07, 2015 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	BUBBA GARST	PRESIDENT
	DALE HICKS	SECRETARY
	DOUG TRAPP	MEMBER
	ARLAND LEWIS	MEMBER
ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	FRANK VASQUEZ	PORT SUPERINTENDENT
	MR McCORMICK	ATTORNEY
	VIRGINIA LOMAS	HUMAN RESOURCES

President Garst, called the meeting to order at 9:00 a.m. Upon conclusion of roll call it was ascertained that a quorum was present. President Garst then moved to Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Supervisor Trapp made the motion to approve the Previous Board Meeting Minutes for November 03, 2015. The motion was seconded by Secretary Hicks and unanimously carried.

President Garst, moved to Item No. 2: PUBLIC COMMENT(S): None.

President Garst, moved to Item No. 3: REVIEW OF BID PROGRESS AND CONSTRUCTION PROCEDURES FOR ELEVATED TOWER: The bid progress and the construction procedures for elevated tower were discussed and aproved, the bid advertisement is due on January 05, 2016 for construction.

President Garst, moved to Item No. 4: REVIEW OF CURRENT EXPECTED TIMELINE FOR GROUND STORAGE TANKS: After review of the current expected timeline for the ground storage tanks, Dunham will start the design and submit it to the Water Development Board. The grant will get amended on December 11, 2015.

President Garst, then moved to Item No. 5: REVIEW OF WORKING RELATIONSHIP WITH PARC CONSULTING: Peter Ravella with PARC Consulting, was not able to attend. Mr Ravella will be attending next board meeting.

President Garst, moved to Item No. 6: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent, asked the board for permission to get quotes on pumps to be replaced the storage tanks.

President Garst, then moved to Item No. 7: GENERAL MANAGERS REPORT: Ron Mills, General Manager, reported on the following:

- Aging Utility Report (6 meters were pulled)
- Discussion on issues from sewer and drainage backups
- TCEQ notices

President Garst, then moved to Item No. 8: REVIEW & CONSIDERATION OF CHECKS & VOUCHERS: It was moved by Secretary Hicks that Check No. 10399 through No. 10433 be approved as issued. The motion was seconded by Supervisor Trapp and unanimously carried.

President Garst, moved to Item No. 9: NEW BUSINESS:

- Discussion on excessive water usage
- Discussion on easement
- Discussion for board commissioner position

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- Personnel

The Board went into executive session at 10:14 a.m., for discussion. The executive session ended at 10:47 am

Item No. 11: There being no further business to come before the Board meeting was adjourned at 10:49 a.m..