

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Community Baptist Fellowship Hall, Texas, on Tuesday, February 02, 2016 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	BUBBA GARST	PRESIDENT
	DALE HICKS	SECRETARY
	DOUG TRAPP	MEMBER
	ARLAND LEWIS	MEMBER

ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	FRANK VASQUEZ	PORT SUPERINTENDENT
	MR McCORMICK	ATTORNEY
	VIRGINIA LOMAS	HUMAN RESOURCES

GUEST: JOHN AVARA

President Garst, called the meeting to order at 9:00 a.m. Upon conclusion of roll call it was ascertained that a quorum was present. President Garst then moved to Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Secretary Hicks made the motion to approve the Previous Board Meeting Minutes for January 12, 2016. The motion was seconded by Supervisor Trapp and unanimously carried.

President Garst, moved to Item No. 2: PUBLIC COMMENT(S): None

President Garst, moved to Item No. 3: DISCUSSION ON BOARD MEMBERS DUTIES & ASSIGNMENTS: After discussion on board member duties and assignments, John Avara was introduced to the board.

President Garst, moved to Item No. 4: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent, provided the board with a quote for \$9,300.00 for a new pump, shipping is between 8 to 10 weeks. After discussion the board approved for Frank to make the purchase for a new pump. Frank also reported all fire hydrants are all functioning well.

President Garst, then moved to Item No. 5: GENERAL MANAGERS REPORT: Ron Mills, General Manager, reported on the following:

- Aging Utility Report (10 meters were pulled)
- Easement Update/Mr Brasswell was advised that by February 15, the trees will be removed
- Ravella and Sewage Plant Grants

President Garst, then moved to Item No. 6: REVIEW & CONSIDERATION OF CHECKS & VOUCHERS. It was moved by Secretary Hicks that Check No. 10481 through No. 10506 be approved as issued. The motion was seconded by Supervisor Trapp and unanimously carried.

President Garst, moved to Item No. 7: NEW BUSINESS:

-Audit (cast)

Item No. 8: Adjourn: meeting adjourned at 9:41 a.m..