

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Community Baptist Fellowship Hall, Texas, on Tuesday, December 13, 2016 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DOUG TRAPP	PRESIDENT
	DALE HICKS	SECRETARY
	BUBBA GARST	MEMBER
	ARLAND LEWIS	MEMBER
	JOHN AVARA	MEMBER

ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	FRANK VASQUEZ	PORT SUPERINTENDENT
	MR McCORMICK	ATTORNEY
	VIRGINIA LOMAS	HUMAN RESOURCES
	QUENTIN ANDERSON	LONG & CHILTON, LLP
	RON HEARN	LONG & CHILTON, LLP

President Trapp, called the meeting to order at 9:00 a.m. Upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Supervisor Garst made the motion to approve the Previous Board Meeting Minutes for November 08, 2016 as presented. The motion was seconded by Supervisor Avara and unanimously carried.

Item No. 2: PUBLIC COMMENT(S):

None...

Item No. 3: AUDIT REPORT FROM LONG & CHILTON FOR 2015/2016: The 2015/2016 Audit report was presented to the Board by Long & Chilton. Mr Hearn, reviewed and discussed the audit report ending May 2016. After review and discussion, the motion was moved by Supervisor Avara that the Audit Report for 2015/2016 be approved. The motion was seconded by Supervisor Garst and unanimously carried.

Item No. 4: RESOLUTION OFFICIALLY ACKNOWLEDGING COMPLETION OF WATER TOWER: After discussion of the resolution officially acknowledging completion of the water tower, Supervisor Avara made the motion to sign and approve the resolution. The motion was seconded by Secretary Hicks and unanimously carried.

Item No. 5: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following items:

-Lift Station:

Port Superintendent Vasquez, reported that the most recent water leak was at Port South, the valve has now been moved and no longer be under driveway.

Item No. 6: GENERAL MANAGERS REPORT: Ron Mills, General Manager, reported on the following:

-Aging Utility Report: 2 meters pulled for two accounts past due.

-Fire Department Fund Report: Stayed behind on disbursing payment to fire department due to thinking of changing to public service, it will remain as is, would like to add to the agenda of the Port Mansfield Volunteer Fire Department to provide us with an annual audit showing how they are expensing the funds we provide them with.

-Grand Storage Project: will start breaking ground hopefully in the next 30 days.

Item No. 7: REVIEW & CONSIDERATION OF CHECKS & VOUCHERS: After review of the check and vouchers, the motion was moved by Supervisor Garst that check numbers be approved as issued, Check No. 1312 through No. 1344. The motion was seconded by Supervisor Avara and unanimously carried.

Item No. 8: NEW BUSINESS:

-Port Mansfield Volunteer Fire Department Annual Report

-Open 2 bank accounts for the escrow account

Item No. 9: Adjourn: meeting adjourned at 10:30 a.m..