

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Community Baptist Fellowship Hall, Texas, on Tuesday, September 06, 2016 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	BUBBA GARST	PRESIDENT
	DALE HICKS	SECRETARY
	DOUG TRAPP	MEMBER
	ARLAND LEWIS	MEMBER
	JOHN AVARA	MEMBER

ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	FRANK VASQUEZ	PORT SUPERINTENDENT
	MR McCORMICK	ATTORNEY
	VIRGINIA LOMAS	HUMAN RESOURCES

President Garst, called the meeting to order at 9:00 a.m. Upon conclusion of roll call it was ascertained that a quorum was present. President Garst then moved to Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Secretary Hicks made the motion to approve the Previous Board Meeting Minutes for August 02, 2016 with a change to Item 3, adding annually before if there is any change. The motion was seconded by Supervisor Trapp and unanimously carried.

President Garst, moved to Item No. 2: PUBLIC COMMENT(S):

None...

President Garst, moved to Item No. 3: DISCUSSION ON MOBILE HOME PARK GARBAGE RATES: After discussion on mobile home park garbage rates, Supervisor Avara made the motion to set rate for garbage at \$6.00 for RV Parks per unit. The motion was seconded by Secretary Hicks and unanimously carried.

President Garst, moved to Item No. 4: REVIEW & CONSIDERATION ON BOARD SUPERVISORS REGULAR MEETING DATE CHANGE: After review and discussion on board supervisors regular meeting date change, Supervisor Trapp made the motion to accept the change to the Tuesday prior to the Willacy County Navigation District Board meetings that are held on the 2nd Wednesday of each month. The motion was seconded by Supervisor Lewis and unanimously carried.

President Garst then moved to Item No. 5: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following items:

- Water Tower update – Addressed the board that the project has been completed. A valve was installed to have a bypass to fill the tower, the tower had a small leak and was patched up.

President Garst, then moved to Item No. 6: GENERAL MANAGERS REPORT: Ron Mills, General Manager, reported on the following:

- Aging Utility Report – 12 meters were pulled for non-payment
- Duplex Affidavit – still working on wording

President Garst, then moved to Item No. 7: REVIEW & CONSIDERATION OF CHECKS & VOUCHERS: It was moved by Supervisor Trapp that check numbers be approved as issued, Check No. 1202 through No. 1249 and Check No. 1002. The motion was seconded by Supervisor Avara and unanimously carried.

President Garst, moved to Item No. 8: NEW BUSINESS:

- Commercial garbage rates and extra pick up trips

Item No. 9: Adjourn: meeting adjourned at 10:07 a.m..