

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Community Baptist Fellowship Hall, Texas, on Tuesday, August 02, 2016 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:

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| DALE HICKS | SECRETARY |
| DOUG TRAPP | MEMBER |
| ARLAND LEWIS | MEMBER |
| JOHN AVARA | MEMBER |

ALSO PRESENT:

| | |
|----------------|---------------------|
| RON MILLS | GENERAL MANAGER |
| FRANK VASQUEZ | PORT SUPERINTENDENT |
| MR McCORMICK | ATTORNEY |
| VIRGINIA LOMAS | HUMAN RESOURCES |

Supervisor Trapp, called the meeting to order at 9:00 a.m. Upon conclusion of roll call it was ascertained that a quorum was present. President Garst then moved to Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Supervisor Avara made the motion to approve the Previous Board Meeting Minutes for July 05, 2016. The motion was seconded by Secretary Hicks and unanimously carried.

Supervisor Trapp, moved to Item No. 2: PUBLIC COMMENT(S):

-Robert McGee: addressed the board he purchased a residential single family residence on March, 2015 and his utility bill is showing as duplex. He would like to change duplex into a single family.

Supervisor Trapp, moved to Item No. 3: DISCUSSION ON DUPLEXES AND UTILITY RATES: There are 38 properties rated as duplex and 31 estimated accounts/properties are duplex. Homeowners that are categorized as duplex will have an option to change to single family.

Option: To complete an affidavit form that the residence is being utilized as single family and not being rented for 12 months. The affidavit will be notarized and must be renewed annually, if there is any change.

Supervisor Trapp, moved to Item No. 4: DISCUSSION MOBILE HOME PARK GARBAGE RATES: After discussion on mobile home park garbage rates, the Board of Supervisors decided to Table this item for September meeting.

Supervisor Trapp then moved to Item No. 5: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following items:

- Water Tower update – Addressed the board that no later then August 20th the water tower should be completed, the engineer recommended to wait to fill up the tower.
- Waste Water Plant is getting repaired due to rust.
- Mongoose is still in San Antonio getting repaired, they should be done in a few days

Supervisor Trapp, then moved to Item No. 6: GENERAL MANAGERS REPORT: Ron Mills, General Manager, reported on the following:

- Aging Utility Report – 4 meters were pulled and 5 accounts still non-payments on standby fees
- Water Tower – reimbursement is only for construction work

Supervisor Trapp, then moved to Item No. 7: REVIEW & CONSIDERATION OF CHECKS & VOUCHERS: It was moved by Secretary Hicks that check numbers be approved as issued, Check No. 1167 through No. 1201 and Check No. 1001. The motion was seconded by Supervisor Lewis and unanimously carried.

Supervisor Trapp, moved to Item No. 8: NEW BUSINESS:

- Change meeting date (action item)

Item No. 9: Adjourn: meeting adjourned at 10:11 a.m..