

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Community Baptist Fellowship Hall, Texas, on Tuesday, July 05, 2016 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	BUBBA GARST	PRESIDENT
	DALE HICKS	SECRETARY
	DOUG TRAPP	MEMBER
	ARLAND LEWIS	MEMBER
	JOHN AVARA	MEMBER

ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	FRANK VASQUEZ	PORT SUPERINTENDENT
	MR McCORMICK	ATTORNEY
	VIRGINIA LOMAS	HUMAN RESOURCES

President Garst, called the meeting to order at 9:00 a.m. Upon conclusion of roll call it was ascertained that a quorum was present. President Garst then moved to Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Secretary Hicks made the motion to approve the Previous Board Meeting Minutes for June 07, 2016. The motion was seconded by Supervisor Lewis and unanimously carried.

President Garst, moved to Item No. 2: PUBLIC COMMENT(S):

Spencer Gaille – addressed the board, trash control needs assistance from the district.

President Garst, moved to Item No. 3: REVIEW AND CONSIDERATION OF 2016-2017 FISCAL YEAR BUDGET: Ron Mills, General Manager presented the proposed budget for 2016-2017 Fiscal Year. Supervisor Trapp made the motion to accept the 2016-2017 fiscal year budget as presented. The motion was seconded by Supervisor Avara and unanimously carried.

President Garst, moved to Item No. 4: DISCUSSION POSITION ON UNPAID UTILITIES (COLLECTION, LIEN): Ron advised the board the account on Mansfield Point has been settled by a new lessee. Also, provided the board with a copy of the collection letter sent to Wright Stop of unpaid utility bill.

President Garst, then moved to Item No. 5: DISCUSSION ON TAX COLLECTION AUTHORITY COLLECTION: After discussion on tax collection authority collection, Ron Mills, General Manager advised the board, under Water Code 4 Chapter 49.107, the utility district has the authority to collect taxes for the maintenance and operations.

President Garst moved to Item No. 6: DISCUSSION ON STANDBY FEES, COLLECTIONS OF FEES AND GUIDELINES FOR UTILIZING: After discussion on standby fees collections of fees and guidelines for utilizing. Secretary Hicks made the motion to accept standby fees collections and guidelines for utilizing, a standby fee can only be re-established only if there is no improvements. The motion was seconded by Supervisor Trapp and unanimously carried.

President Garst moved to Item No. 7: DISCUSSION ON DUPLEXES AND UTILITY RATES: After discussion on duplexes and utility rates, Secretary Hicks made the motion to table this item for August board meeting. The motion was seconded by Supervisor Avara and unanimously carried.

President Garst then moved to Item No. 8: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported a water tower update – Addressed the board of a sewage blockage this weekend, had a vacuum come in on Saturday to clear up the blockage. The vac truck came in on Sunday morning and cleared up all the lines. The cause of blockage was sand.

Ron Mills, General Manager advised the board, he will draw up a written agreement with a contractor to have the vac truck available on the weekends in case another blockage occurs.

President Garst, then moved to Item No. 9: GENERAL MANAGERS REPORT: Ron Mills, General Manager, reported on the following:

- Aging Utility Report – No disconnections this month

President Garst, then moved to Item No. 10: REVIEW & CONSIDERATION OF CHECKS & VOUCHERS: It was moved by Secretary Hicks that check numbers be approved as issued, Check No. 1131 through No. 1163. The motion was seconded by Supervisor Lewis and unanimously carried.

President Garst, moved to Item No. 11: NEW BUSINESS:

- Get new rates for RV Parks
- Tabled item No. 7

Item No. 12: Adjourn: meeting adjourned at 10:33 a.m..