

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Community Baptist Fellowship Hall, Texas, on Tuesday, January 10, 2017 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DOUG TRAPP	PRESIDENT
	DALE HICKS	SECRETARY
	BUBBA GARST	MEMBER
	ARLAND LEWIS	MEMBER
	JOHN AVARA	MEMBER

ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	FRANK VASQUEZ	PORT SUPERINTENDENT
	MR McCORMICK	ATTORNEY
	VIRGINIA LOMAS	HUMAN RESOURCES

President Trapp, called the meeting to order at 9:00 a.m. Upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Supervisor Garst made the motion to approve the Previous Board Meeting Minutes for December 13, 2017 as presented. The motion was seconded by Secretary Hicks and unanimously carried.

Item No. 2: PUBLIC COMMENT(S):

None...

Item No. 3: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following items:

-Lift Station:

Port Superintendent Vasquez, reported that one of our new high service pump motors (40 hp) was burned out on Christmas Day, Circle R was contacted but was unable to come in due to the holiday. Odessa Pump was contacted for warranty purposes, which they currently have in their possession. A spare pump is currently running.

Item No. 4: GENERAL MANAGERS REPORT: Ron Mills, General Manager, reported on the following:

- Aging Utility Report: 6 accounts were passed due and 2 account meters were pulled.

- Port Mansfield Volunteer Fire Department Audit Request: Addressed the board that a letter was sent to the Port Mansfield Volunteer Fire Department that we will need to be provided with a third party audit on an annual basis.

- Grand Storage Project: Spoke to Travis, Dunham Engineering, waiting on paper work that should be complete in about a week and construction should begin Mid-February.

- Waterline to FFA Lot: Addressed the board that this item was brought up at the Willacy County Navigation District board meeting last month (December), Mr Rains was not present at the last meeting. The Willacy County Navigation District has no interest, but if the Port Mansfield Public Utility District Board wants to continue with the installation it would be up to the board, due to it being a utility item.

Item No. 5: REVIEW & CONSIDERATION OF CHECKS & VOUCHERS: After review of the check and vouchers, the motion was moved by Supervisor Garst that check numbers be approved as issued, Check No. 1345 through No. 1387 and from the Water Development Account, Check No. 1005. The motion was seconded by Secretary Hicks and unanimously carried.

Item No. 6: NEW BUSINESS:

None

Item No. 7: Adjourn: meeting adjourned at 9:32 a.m..