

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Community Baptist Fellowship Hall, Texas, on Tuesday, September 12, 2017 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DOUG TRAPP BUBBA GARST ARLAND LEWIS JOHN AVARA	PRESIDENT MEMBER MEMBER MEMBER
ALSO PRESENT:	RON MILLS FRANK VASQUEZ VIRGINIA LOMAS McCORMICK	GENERAL MANAGER PORT SUPERINTENDENT HUMAN RESOURCES ATTORNEY
ABSENT:	DALE HICKS	SECRETARY

President Trapp, called the meeting to order at 9:00 a.m. Upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Supervisor Garst made the motion to approve the Previous Board Meeting Minutes for August 08, 2017 as presented. The motion was seconded by Supervisor Lewis and unanimously carried.

Item No. 2: PUBLIC COMMENT(S):

None...

Item No. 3: REVIEW AND DISCUSSION AND POSSIBLE ACTION ON CURRENT UTILITY RATES: After review and discussion on the current utility rates, General Manager Ron Mills, recommended to the board a 20% increase for the next four years for water and sewer rates. Another option was to increase the minimum fee over 2,000 gallons, currently at \$6.24 anything over 2,000 gallons.

Supervisor Avara, recommends 5% increase plus \$2.00 increase on anything over 2,000 gallons (water). President Trapp recommends we do the same for sewer rates but with a \$1.00 increase in sewer anything over 2,000 gallons.

Supervisor Avara, has requested a report for October meeting, of the accounts that are using the minimum gallons and the accounts that use over 2,000 gallons of water.

Item No. 4: REVIEW AND DISCUSSION ON 2017-2018 TAX RATES: After review and discussion on the 2017 – 2018 tax rates, General Manager Ron Mills, advised that the rate should be at the max rate and recommends to the board it be at the max of 4% which would be .068016 and its currently at 0.0654.4 cents/\$1.00 valuation. The board decided this item be Tabled for October Board meeting for further review.

Item No. 5: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following items:

Water, Sewer & Garbage updates:

Water Dept: A new valve on West Port Drive has been installed then was moved to the south side of town and replaced as well. A couple of fire hydrants will also be replaced.

Sewer Dept: Issues at the waste water plant, one of the rotors broke. Lyford Shop will rebuild it.

Fire Hydrant Report: 2 fire hydrants will be installed this month.

Garbage Dept:

Item No. 6: GENERAL MANAGERS REPORT: Ron Mills, General Manager, reported on the following:

-Aging Utility Report: accounts passed due and 1 accounts meter pulled have already been installed.

One meter is in dispute due to a meter issue.

-Ground Storage Tanks: The project has begun construction and is moving forward. The contractor will need constant monitoring, due to concerns about the contractor cutting corners.

-Garage Truck Paint Updates: Spoke to the sales man and he agreed to making needed repairs to the garbage truck, we will be taking it to San Antonio for necessary repairs. Old garbage truck will be used while other new truck is being repaired

Item No. 7: REVIEW & CONSIDERATION OF CHECKS & VOUCHERS: After review of the check and vouchers, the motion was moved by Supervisor Garst that check numbers be approved as issued, Regular Account Check No. 1641 through No. 1683.

And a check that was issued to Dunham Engineering with the wrong date was redone. The motion was seconded by Supervisor Lewis and unanimously carried.

New Business: Action Item for next month regarding notices from North Alamo, if we should advise our utility customers with results.

Item No. 8: Adjourn: meeting adjourned at 10:18 a.m..