

STATE OF TEXAS              }  
COUNTY OF WILLACY      }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Community Baptist Fellowship Hall, Texas, on Tuesday, October 10, 2017 at 9:00 a.m., with the following members present:

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| SUPERVISORS PRESENT: | DOUG TRAPP<br>BUBBA GARST<br>ARLAND LEWIS<br>JOHN AVARA   | PRESIDENT<br>MEMBER<br>MEMBER<br>MEMBER                               |
| ALSO PRESENT:        | RON MILLS<br>FRANK VASQUEZ<br>VIRGINIA LOMAS<br>McCORMICK | GENERAL MANAGER<br>PORT SUPERINTENDENT<br>HUMAN RESOURCES<br>ATTORNEY |
| ABSENT:              | DALE HICKS  | SECRETARY   |

President Trapp, called the meeting to order at 9:00 a.m. Upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Supervisor Garst made the motion to approve the Previous Board Meeting Minutes for September 12, 2017 with a correction on Item No. 7. The motion was seconded by Supervisor Avara and unanimously carried.

Item No. 2: PUBLIC COMMENT(S):

None...

Item No. 3: REVIEW AND DISCUSSION AND POSSIBLE ACTION ON CURRENT UTILITY RATES: After review and discussion on the current utility rates, General Manager Ron Mills, proposed an 8% increase for water and sewer rates plus an increase on 0/2,000 gallons for \$2.00 water and .50 sewer, increase of \$2.00 on Capital Improvement fees and an 8% on standby fees.

Supervisor Avara suggested we do a 5% increase for water and sewer rates plus a 5% increase on 0/2,000 gallons and a \$2.00 increase on Capital Improvements and an 8% increase on standby fees.

President Trapp would like to see a 5% increase in garbage as well.

The board has requested a report showing the increase of revenues showing the 5% and 8%.

This item will be Tabled for November Board meeting for action.

Item No. 4: REVIEW AND DISCUSSION ON 2017-2018 TAX RATES: After review and discussion on the 2017 – 2018 tax rates, General Manager Ron Mills, addressed the board that the current rate was 0.0654 cents per \$100 and with the max it will be .068016 cents per \$100 valuation. Supervisor Avara, made the motion to increase the tax rate at 4% every year. The motion was seconded by Supervisor Garst and unanimously carried.

Item No. 5: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following items:

Water, Sewer & Garbage updates:

Water Dept: had a water break this weekend and was fixed and replaced up to the water tower; there's a waterline that is badly corroded and will need to be replaced, the pipe runs about a quarter of a mile. Superintendent Vasquez, will need to get bids to see what the cost will be to get it replaced/repaired.

Sewer Dept: No report

Fire Hydrant Report: No report

Garbage Dept: No report

Item No. 6: GENERAL MANAGERS REPORT: Ron Mills, General Manager, reported on the following:

-Aging Utility Report: the accounts that were past due and pulled have already been paid and installed.

One meter is in dispute due to a meter issue.

-Ground Storage Tanks:

-Garage Truck Paint Updates: New garbage truck was not taken to San Antonio as planned, due to old garbage truck breaking down. Old garbage truck hydraulic breaks went out, however is getting repaired, once it gets fixed the new garbage truck will be delivered to San Antonio for necessary repairs.

-Update on TTHM issues and TCEQ discussions: addressed the board about the letter we received stating we have TTHM violations.

-Review of Utility Extension Authorization process: January 15, a policy was enforced (read policy to board). Ron Mills, addressed the board about an account that was disconnected and it is questioned "if it should have been disconnected." Only 7 accounts have been given extensions in 18 months, all accounts have been paid except one account that went into default and her 6 months agreement has been cancelled, her meter has been pulled.

General Manager Ron Mills, addressed the board he had a technician come into both offices to check for mold. Both offices were found to have a high volume of penicillin. The Harbor office has an ongoing leak between the walls that can be fixed by replacing the walls. The Harbor annex has mold/mildew in the attic area.

Item No. 7: REVIEW & CONSIDERATION OF CHECKS & VOUCHERS: After review of the check and vouchers, the motion was moved by Supervisor Garst for check numbers to be approved as issued, Regular Account Check No. 1684 through No. 1712. The motion was seconded by Supervisor Lewis and unanimously carried.

New Business:

Extension policy reviewal

Item No. 8: Adjourn: meeting adjourned at 10:45 a.m..