

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Community Baptist Fellowship Hall, Texas, on Tuesday, December 12, 2017 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DOUG TRAPP	PRESIDENT
	DALE HICKS	SECRETARY
	BUBBA GARST	MEMBER
	ARLAND LEWIS	MEMBER
	JOHN AVARA	MEMBER

ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	FRANK VASQUEZ	PORT SUPERINTENDENT
	VIRGINIA LOMAS	HUMAN RESOURCES
	McCORMICK	ATTORNEY

ABSENT:	DALE HICKS	SECRETARY
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President Trapp, called the meeting to order at 9:00 a.m. Upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Supervisor Garst made the motion to approve the Previous Board Meeting Minutes for November 07, 2017. The motion was seconded by Supervisor Avara and unanimously carried.

Item No. 2: PUBLIC COMMENT(S):

None...

Item No. 3: REVIEW AND DISCUSSION ON STANDBY FEE RATES: After review and discussion on the standby fee rates , General Manager Ron Mills, provided the board with a standby fee increase proposal showing proposed rate increases from 2% up to 25% increase. The motion was made by Supervisor Garst to increase the standby fee to \$67.00 a year. The motion was seconded by Supervisor Avara and unanimously carried.

Item No. 4: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following items:

Water, Sewer & Garbage updates:

-Water Dept: The tank is up and bolted together, Superintendent Frank Vasquez was called by the construction crew that they cut the NAWSC water line and were unable to put it together. Martin Zarate, was asked to go to the main meter in Raymondville and turn the water off. Our employees will help put the waterline together today.

-Sewer Dept: No report

-Garbage Dept: No report

-Fire Hydrant Report: No report

Item No. 5: GENERAL MANAGERS REPORT: Ron Mills, General Manager, reported on the following:

-Aging Utility Report: One account was pulled and one has been installed. One account is in the process of cancellation, a letter will be sent out to the lessee.

-Ground Storage Tank Update:

-Garage Truck Paint Update: New garbage truck should be going to San Antonio before the holidays.

Item No. 6: REVIEW & CONSIDERATION OF CHECKS & VOUCHERS: After review of the check and vouchers, the motion was moved by Supervisor Avara, for check numbers to be approved as issued, Regular Account Check No. 1747 through No. 1781 and from the Water Development Account Check No. 1007. The motion was seconded by Supervisor Lewis and unanimously carried.

Item No. 7: Adjourn: meeting adjourned at 9:46 a.m..