

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Community Baptist Fellowship Hall, Texas, on Tuesday, November 07, 2017 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DOUG TRAPP	PRESIDENT
	BUBBA GARST	MEMBER
	ARLAND LEWIS	MEMBER
	JOHN AVARA	MEMBER

ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	FRANK VASQUEZ	PORT SUPERINTENDENT
	VIRGINIA LOMAS	HUMAN RESOURCES
	McCORMICK	ATTORNEY

ABSENT:	DALE HICKS	SECRETARY
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President Trapp, called the meeting to order at 9:00 a.m. Upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Supervisor Garst made the motion to approve the Previous Board Meeting Minutes for October 10, 2017. The motion was seconded by Supervisor Avara and unanimously carried.

Item No. 2: PUBLIC COMMENT(S):

None...

Item No. 3: REVIEW AND DISCUSSION AND POSSIBLE ACTION ON CURRENT UTILITY RATES: After review and discussion on the current utility rates, General Manager Ron Mills, proposed a 2% increase for water, sewer, garbage and capital improvement rates, plus an increase of \$1.00 for anything 0/2,000 gallons on water and sewer. Ron, also proposed a 2% increase on standby fees.

Supervisor Avara, suggested for the capital improvement rate to increase to \$13.00 for residential and \$26.00 for commercial.

After discussing the standby fee the board decided to table this item as an action item for the December board meeting.

Supervisor Avara, made the motion to accept Ron's proposal on the capital improvement fee. The motion was seconded by Supervisor Garst and unanimously carried.

Item No. 4: **REVIEW AND DISCUSSION OF EXTENSION POLICY**: After review and discussion of the extension policy Supervisor Garst advised the board not to make any changes, it should remain the same. The motion was seconded by Supervisor Avara and unanimously carried.

Item No. 5: **PORT SUPERINTENDENTS REPORT**: Frank Vasquez, Port Superintendent reported on the following items:

Water, Sewer & Garbage updates:

-Water Dept: No report

-Sewer Dept: repairs have been made to the lift station near the county parks. Additional repairs to replace a pipe will be needed.

-Garbage Dept: old garbage truck is still getting repaired once fixed the new garbage truck will be sent to San Antonio for necessary repairs.

-Fire Hydrant Report: No report

Item No. 6: **GENERAL MANAGERS REPORT**: Ron Mills, General Manager, reported on the following:

-Aging Utility Report: accounts that were past due and 1 pulled meter have already been paid and installed.

1 account is in the process of cancellation, a letter will be sent out to the lessee.

-Ground Storage Tanks: project was delayed due to production company closed down due to hurricane. We just received notice that we should be getting our tank next week.

-Garage Truck Paint Updates: old garbage truck is still getting repaired once fixed the new garbage truck will be sent to San Antonio for necessary repairs.

-Update on TTHM issues on TCEQ discussions:

Item No. 7: **REVIEW & CONSIDERATION OF CHECKS & VOUCHERS**: After review of the check and vouchers, the motion was moved by Supervisor Avara, for check numbers to be approved as issued, Regular Account Check No. 1713 through No. 1746. The motion was seconded by Supervisor Lewis and unanimously carried.

New Business: Standby fee discussion

Extension policy reviewal

Item No. 8: Adjourn: meeting adjourned at 10:45 a.m..