

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Community Baptist Fellowship Hall, Texas, on Tuesday, September 11, 2018 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DOUG TRAPP	PRESIDENT
	DALE HICKS	SECRETARY
	JOHN AVARA	MEMBER
	ARLAND LEWIS	MEMBER

ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	FRANK VASQUEZ	PORT SUPERINTENDENT
	VIRGINIA LOMAS	HUMAN RESOURCES
	McCORMICK	ATTORNEY

ABSENT:	BUBBA GARST	MEMBER
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President Trapp, called the meeting to order at 9:00 a.m. Upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After review of the previous board meeting minutes, Secretary Hicks made the motion to approve the Previous Board Meeting Minutes for August 07, 2018.report. The motion was seconded by Supervisor Lewis and unanimously carried.

Item No. 2: PUBLIC COMMENT(S):

None...

Item No. 3: DISCUSSION AND ACTION ON REPLAT PROPERTY ON BLOCK 16, LOTS 63 – 82 SEWER USAGE: After review and discussion on the re-plat property on Block 16, Lots 63 – 82 sewer usage, Secretary Hicks made the motion for next month's agenda with the action required for previous action stands as follow: water and sewer lines plus lift station will be in place from the original plat before lines are placed in and will be approved by utility district standards. The motion was seconded by Supervisor Avara and unanimously carried.

Item No. 4: DISCUSSION AND ACTION ON FUTURE INSURANCE COVERAGES ON WINDSTORM POLICY: After discussion on future insurance coverage on windstorm policy, Ron Mills, General Manager advised the board not to take action at this time until he gets a break down from the insurance of all the properties covered on the policy. Secretary Hicks, would also like more information if we would need to insure the tanks

due to the district having a bond. This item will be tabled until we have further information.

Item No. 5: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following items:

Water, Sewer & Garbage updates:

- Water Dept: pull an old fire plug from the corner of South Shore and Laguna.
- Sewer Dept: sewer plant is doing well on it reports.
- Garbage Dept: new garbage truck needs new tires we should be receiving a quote.
- Fire Hydrant Report: No report.

Item No. 6: GENERAL MANAGERS REPORT: Ron Mills, General Manager, reported on the following:

-Ground Storage Tank Update: contractors hired an outside company to haul in dirt, the concrete will not be laid out for another 28 days due to the rain.

Supervisor Avara, would like a certified copy of the plan for the storage tank and a budget recap of the existing project.

-Aging Report: letters have been sent out to lessees that have outstanding balances, advising them to pay for their utility bill or they can lose their properties.

*President Trapp, would like to look into late fees increasing after 60 days. Supervisor Avara would like to consider the late fees increase across the board.

Item No. 7: REVIEW & CONSIDERATION OF CHECKS & VOUCHERS: After review of all transactions dated August 08, 2018 through September 11, 2018, Secretary Hicks made the motion to approve all transactions as presented. The motion was seconded by Supervisor Lewis and unanimously carried.

Item No. 8: Adjourn: meeting adjourned at 10:04 a.m..