

STATE OF TEXAS            }  
COUNTY OF WILLACY       }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Community Baptist Fellowship Hall, Texas, on Tuesday, March 12, 2019 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DOUG TRAPP	PRESIDENT
	DALE HICKS	SECRETARY
	BUBBA GARST	MEMBER
	JOHN AVARA	MEMBER
	RICHARD LEFEVRE	MEMBER

ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	FRANK VASQUEZ	PORT SUPERINTENDENT
	LETTY MARTINEZ	SECRETARY
	McCORMICK	ATTORNEY

President Trapp, called the meeting to order at 9:02 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After review of the previous board meeting minutes, Supervisor Lefevre made the motion to approve the previous board meeting minutes for February 12, 2019 with a correction on Item 6. The motion was seconded by Supervisor Avara and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT(S):

None.

Item No. 3: REVIEW, DISCUSSION & APPROVAL OF 2017 – 2018 AUDIT REPORT: Quinton Anderson with CRI, CPA's & Advisors presented the summarized audit report and various analyses and observations related to the District's accounting and reporting. Supervisor Avara made the motion to approve the 2017-2018 fiscal year budget. The motion was seconded by Supervisor Garst and vote unanimously carried.

Item No. 4: DISCUSSION OF GROUND STORAGE TANK PROJECT WITH PROJECT ENGINEER: Travis with Dunham Engineering advised the board that the survey for the existing elevations from the floor was complete 3 weeks ago. They are not done with some items on the list. There are 4 items that need to be completed, the chlorine, ammonia, foundation and removing the rust on pipes. They may have to return in April to do some adjustments and close the project. There will be a 3 year warranty certification upon completion.

Item No. 5: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following items:

Water, Sewer & Garbage updates:

-Water Dept: None.

-Sewer Dept: sewer plant bearing was replaced.

-Garbage Dept: took the garbage truck to Edinburg the fuel filter needed to be replaced.

-Fire Hydrant Report: None.

Item No. 6: GENERAL MANAGERS REPORT: Ron Mills, General Manager, addressed the board on the following:

-Aging Report: 5 meters were pulled, sent a letter to a lessee, the account is in default on a monthly basis.

-Update on infrastructure installation at Blk 16, Lots 63 – 82 fuel station: they are pretty much done, recommendations from Ferris have been completed. The control panels are up, the fence is up and now waiting on electricity, it has already been platted.

-TCEQ update on violation protest: had a discussion with a TCEQ, North Alamo failed to report for 5 years, an investigation is ongoing for the decision of the citation.

-Update on soliciting new auditors: 4 letters have been sent requesting a price.

Item No. 7: REVIEW & CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Avara made the motion to approve the transactions dated February 12, 2019 through March 12, 2019 as presented. The motion was seconded by Supervisor Garst and the vote unanimously carried.

Item No. 10: Adjourn: meeting adjourned at 11:43 a.m..