

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Community Baptist Fellowship Hall, Texas, on Tuesday, January 08, 2019 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DOUG TRAPP DALE HICKS ARLAND LEWIS BUBBA GARST JOHN AVARA	PRESIDENT SECRETARY MEMBER MEMBER MEMBER
ALSO PRESENT:	RON MILLS FRANK VASQUEZ VIRGINIA LOMAS McCORMICK	GENERAL MANAGER PORT SUPERINTENDENT HUMAN RESOURCES ATTORNEY

President Trapp, called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After review of the previous board meeting minutes, Supervisor Garst made the motion to approve the previous board meeting minutes for December 11, 2018. The motion was seconded by Supervisor Lewis and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT(S):

None.

Item No. 3: DISCUSSION AND ACTION FOR FUTURE COLLECTION OF FIRE DEPARTMENT FUNDS: General Manager Ron Mills addressed the board that he discussed the future collection for the Fire Department fee to the Willacy County Navigation District board. The Willacy County Navigation District board agreed to budget the item for next year's budget. This item was tabled for May's board meeting to take into consideration, however the Willacy County Navigation District board would like for the PUD board to continue giving a donation to the Fire Department.

Secretary Hicks would like for the board of the Willacy County Navigation District to include the Fire Department donation to their lease fees and recommends to stop collecting fees from the PUD.

After discussion, Supervisor Lewis made the motion to continue the Fire Department fee through the end of the fiscal year in May, 2019 and any delinquent bill that will cause

lease cancellation for the Fire Department fee to be removed as it is a voluntary fee. The motion was seconded by Supervisor Avara and the vote unanimously carried.

Item No. 4: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following items:

Water, Sewer & Garbage updates:

-Water Dept: Issues with the contractor. The storage tank has been filled and seems to have a few leaks, it should be resolved in about a week. A 6 inch meter will be installed to monitor intake from NAWSC.

-Sewer Dept: None.

-Garbage Dept: garbage truck seems to be running well.

-Fire Hydrant Report: A fire hydrant will be installed and a request has been made to order 2 more.

Item No. 5: GENERAL MANAGERS REPORT: Ron Mills, General Manager, addressed the board on the following:

-Aging Report: 9 meters were pulled and 3 have been reinstalled, 3 letters have been sent out for non-payment.

-Block 16, Infrastructure update: the water lines have been installed, the lift station was ordered but has not been received. The pit has not been dug, due to waiting on the tank.

-Ground Storage Tank update:

Item No. 6: REVIEW & CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Garst made the motion to approve the transactions dated December 11, 2018 through January 08, 2019 as presented. The motion was seconded by Supervisor Lewis and the vote unanimously carried.

Item No. 7: Adjourn: meeting adjourned at 10:01 a.m..