

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Community Baptist Fellowship Hall, Texas, on Tuesday, September 17, 2019 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DOUG TRAPP	PRESIDENT
	DALE HICKS	SECRETARY
	BUBBA GARST	MEMBER
	JOHN AVARA	MEMBER
	RICHARD LEFEVRE	MEMBER
ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	VIRGINIA LOMAS	HUMAN RESOURCES
	McCORMICK	ATTORNEY

President Trapp, called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After review of the previous board meeting minutes, Supervisor Garst made the motion to approve the board meeting minutes for August 13, 2019 and advised the board that Ron's contract has been extended for 2 years with a 2.5% rate increase and housing allowance has been eliminated from his monthly allowance. The auditors have been contacted. The motion was seconded by Supervisor Avara and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT(S):

None.

Item No. 3: REVIEW AND POSSIBLE ACTION ON STATUS OF GROUND STORAGE PROJECT LACK OF COMPLETION: Brad McCrea with Dunham Engineering reported to the board that all the punch list items that had been pending for several months were completed to his satisfaction and he considered the project complete. Woods Davis the owner of Ferguson the General Contractor advised that he believed the project to be complete. It was advised that the tank structural and coatings warranties would go into effect. Board Secretary Hicks made a motion to accept the recommendation from Dunham and accept the ground storage tank project as complete. The motion was seconded by Supervisor Garst and the vote unanimously carried.

Item No. 4: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following:

Water: There were issues with the water tower, the fiber installed by VTX1 was not working properly, a field technician has been sent from VTX1 and is currently on site to correct the problem.

The water tower is required to have an annual inspection and Brad with Dunham Engineering stated he would conduct annual inspections while in town.

Sewer: The 7 ½ hydromatic went out on lift station, a new pump will be needed was installed, but a new backup needs to be purchased.

Garbage: The garbage truck is currently working with no issues.

Item No. 5: GENERAL MANAGERS REPORT: Ron Mills, General Manager, addressed the board on the following:

- Aging Report: 7 meters were pulled and 2 have been reinstalled.

- Status of processing 2017 tax review: The board was updated on the status of the 2017 tax payers refund taxes owed for 2017 advising we should have process done by October meeting.

Item No. 6: REVIEW & CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Lefevre made the motion to approve the transactions dated August 14, 2019 through September 17, 2019 as presented. The motion was seconded by Supervisor Garst and the vote unanimously carried.

Item No. 7: Adjourn: meeting adjourned at 9:37 a.m..