

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Community Baptist Fellowship Hall, Texas, on Tuesday, October 15, 2019 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DOUG TRAPP	PRESIDENT
	DALE HICKS	SECRETARY
	JOHN AVARA	MEMBER
	RICHARD LEFEVRE	MEMBER
ABSENT:	BUBBA GARST	MEMBER
ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	VIRGINIA LOMAS	HUMAN RESOURCES
	McCORMICK	ATTORNEY

President Trapp, called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After review of the previous board meeting minutes, Supervisor Avara made the motion to table the September 17, 2019 board meeting minutes with additions and be presented with the October 15, 2019 board meeting minutes on November board meeting. The motion was seconded by Supervisor Lefevre and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT(S):

None.

Item No. 3: REVIEW & APPROVAL OF 2019/2020 TAX RATES: After review of the 2019/2020 tax rates, Supervisor Avara made the motion to table this item for November board meeting. The motion was seconded by Supervisor Lefevre and the vote unanimously carried.

Item No. 4: STATUS AND UPDATE ON TAX REBATES FOR 2017: Ron, proposed to the board for all the active accounts be refunded a credit on their utility accounts. Attorney McCormick, advised the board that a check should be refunded to all the tax payers instead of crediting the utility accounts.

Item No. 5: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following:

- A fire hydrant was installed across the water tower.
- Meters are being read today
- A clay valve didn't want to shut off, contacted NAWSC we are still having issues not receiving water.

Item No. 6: GENERAL MANAGERS REPORT: Ron Mills, General Manager, addressed the board on the following:

-Aging Report: 5 meters were pulled and all 5 have been reinstalled.

-Audit update: President Trapp, has signed the engagement letter.

Item No. 7: REVIEW & CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Avara made the motion to approve the transactions dated September 17, 2019 through October 15, 2019 as presented. The motion was seconded by Supervisor Lefevre and the vote unanimously carried.

Item No. 8: Adjourn: meeting adjourned at 9:42 a.m..