

STATE OF TEXAS            }  
COUNTY OF WILLACY    }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Community Baptist Fellowship Hall, Texas, on Tuesday, November 12, 2019 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DOUG TRAPP	PRESIDENT
	DALE HICKS	SECRETARY
	BUBBA GARST	MEMBER
	RICHARD LEFEVRE	MEMBER
ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	VIRGINIA LOMAS	HUMAN RESOURCES
	McCORMICK	ATTORNEY
GUESTS:	AGUSTIN LOPEZ	APPRAISAL DISTRICT
	MATT MONTEMAYOR	CRI AUDITORS'
	SAMANTHA ATKINSON	CRI AUTITORS'
ABSENT:	JOHN AVARA	MEMBER

President Trapp, called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After review of the previous board meeting minutes, Supervisor Lefevre made the motion accept and approve the board meeting minutes for October 15, 2019 as presented. The motion was seconded by Secretary Hicks and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT(S):

None.

Item No. 3: REVIEW & APPROVAL OF 2018-2019 AUDIT: Associates Matthew Montemayor, Manager and Samantha Atkinson with Carr Riggs & Ingram CPA's and Advisors, were pleased to present the results of the audit report for the 2018 – 2019 financial statements of the Port Mansfield Public Utility District. Montemayor, summarized and discussed information of the report. The motion was made by Supervisor Lefevre to approve the audit report for 2018 – 2019 as presented. The motion was seconded by Supervisor Garst and the vote unanimously carried.

Item No. 4: REVIEW AND DISCUSSION OF TAX RATE DETERMINATION WITH COUNTY APPRAISAL: Agustin Lopez, WC Appraiser, advised the board that the 2018 tax rate is .06817, for 2019 the calculation is .06858. The highest tax rate .074, any higher rate increase would need to go through advertisement. Less than .50 cents or less than \$50.00 is considered a small tax entity. No public hearing and no election is necessary due to a small tax entity. Any tax rate is done in August the longest September.

Item No. 5: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following:

- Water Dept.: a 6 inch water meter was installed

Item No. 6: GENERAL MANAGERS REPORT: Ron Mills, General Manager, addressed the board on the following:

- Aging Report: 8 meters were pulled and 3 have been reinstalled.

- Updated the board on the status of the 2017 tax payers refund taxes owed for 2017.

Item No. 7: REVIEW & CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Lefevre made the motion to approve the transactions dated October 16, 2019 through November 12, 2019 as presented. The motion was seconded by Supervisor Garst and the vote unanimously carried.

Item No. 8: Adjourn: meeting adjourned at 9:38 a.m..