

STATE OF TEXAS        }  
COUNTY OF WILLACY    }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Community Baptist Fellowship Hall, Texas, on Tuesday, February 11, 2020 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DOUG TRAPP	PRESIDENT
	BUBBA GARST	MEMBER
	JOHN AVARA	MEMBER
	RICHARD LEFEVRE	MEMBER
	MICHAEL BOURNE	MEMBER
ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	VIRGINIA LOMAS	HUMAN RESOURCES
	FRANK VASQUEZ	PORT SUPERINTENDENT
	McCORMICK	ATTORNEY

President Trapp, called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After review of the previous board meeting minutes, Supervisor Garst made the motion accept and approve the board meeting minutes for January 14, 2020. The motion was seconded by Supervisor Lefevre and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT(S):

None.

Item No. 3: ADMISSION OF OATH TO BUBBA GARST AND MICHAEL BOURNE AS BOARD MEMBERS: Supervisor Avara presented the Oath of Admission to Bubba Garst and Michael Bourne as Board Supervisors. The motion was seconded by Supervisor Lefevre and the vote unanimously carried.

Item No. 4: DISCUSSION & POSSIBLE ACTION ON RETURNING MEETINGS TO THE FIRST TUESDAY OF THE MONTH: Supervisor Lefevre made the motion to approve on returning the board meetings to the first Tuesday of each month. The motion was seconded by Supervisor Avara and vote unanimously carried.

Item No. 5: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following:

-Water Dept.: the inspection for water has been completed. However, the injector that provides chlorine was not working properly. Sendero was called and took care of the problem.

-Fire Hydrant: a fire hydrant will be installed this week and another in two months.

-Sewer Dept.: the inspection for the sewer has been completed. However, we were advised with a concern that there were findings of rust and we're given a few months to fix the problems.

Item No. 6: GENERAL MANAGERS REPORT: Ron Mills, General Manager advised the board that minor work still needs to be done in the new board room and board meetings will be held there from now on.

Ron also addressed the board on the following:

-Aging Report: Four meters were pulled and 4 have been reinstalled, 3 meters remain pulled.

Item No. 7: REVIEW & CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Lefevre made the motion to approve the transactions dated January 15, 2020 through February 11, 2020 as presented. The motion was seconded by Supervisor Avara and the vote unanimously carried.

Item No. 8: Adjourn: meeting adjourned at 9:31 a.m..