

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Community Baptist Fellowship Hall, Texas, on Tuesday, March 03, 2020 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DOUG TRAPP	PRESIDENT
	BUBBA GARST	MEMBER
	JOHN AVARA	MEMBER
	RICHARD LEFEVRE	MEMBER
	MICHAEL BOURNE	MEMBER

ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	VIRGINIA LOMAS	HUMAN RESOURCES
	FRANK VASQUEZ	PORT SUPERINTENDENT
	McCORMICK	ATTORNEY

President Trapp, called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After review of the previous board meeting minutes, Supervisor Garst made the motion accept and approve the board meeting minutes for February 11, 2020. The motion was seconded by Supervisor Avara and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT(S):

None.

Item No. 3: REVIEW, DISCUSSION AND POSSIBLE ACTION FOR FINAL PAYMENT ON GROUND STORAGE TANK PROJECT: After review and discussion Supervisor Lefevre made the motion that for the district to submit a retainer for reimbursement and to pay the Superior Tanks & Ferguson directly and recommends a release of lien from Ferguson & Superior after the final payment. The motion was seconded by Supervisor Bourne and the vote unanimously carried.

Item No. 4: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following:

-Water Dept.: installed 2 hydrants at Port South & Bayview/Copano will try to get the other 2 installed next week. We have installed 16 out of 48.

-Garbage Dept.: the garbage truck has been taken in for repairs due to transmission issues.

Item No. 5: GENERAL MANAGERS REPORT: Ron Mills, General Manager reported on the following:

-Aging Report: 12 meters were pulled and 2 have been reinstalled. 3 meters remain pulled and from last month 1 is under a payment plan.

-Rural Water Conference Austin on March 25-27: Ron, Supervisor Avara and Virginia will be attending.

Item No. 6: REVIEW & CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Lefevre made the motion to approve the transactions dated February 12, 2020 through March 03, 2020 as presented. The motion was seconded by Supervisor Garst and the vote unanimously carried.

Item No. 7: Adjourn: meeting adjourned at 9:30 a.m..