

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Community Baptist Fellowship Hall, Texas, on Tuesday, May 05, 2020 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DOUG TRAPP BUBBA GARST JOHN AVARA RICHARD LEFEVRE MICHAEL BOURNE	PRESIDENT MEMBER MEMBER MEMBER MEMBER
ALSO PRESENT:	RON MILLS VIRGINIA LOMAS FRANK VASQUEZ McCORMICK	GENERAL MANAGER HUMAN RESOURCES PORT SUPERINTENDENT ATTORNEY

President Trapp, called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: *REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES*: The Board of Supervisors of the Port Mansfield Public Utility District Regular Session, April 07, 2020 was canceled due to COVID-19/Corona Virus Pandemic, as a joint decision by Ron Mills, General Manager and Doug Trap, President.

Item No. 2: *PUBLIC COMMENT(S)*:

None.

Item No. 3: *REVIEW AND DISCUSSION ON 2020 – 2021 ANNUAL OPERATING BUDGET*: Ron Mills, General Manager presented the 2020 – 2021 annual budget to the board for review and approval. Supervisor Lefevre made the motion to approve the 2020 – 2021 annual budget. The motion was seconded by Supervisor Avara and the vote unanimously carried.

Item No. 4: *PORT SUPERINTENDENTS REPORT*: Frank Vasquez, Port Superintendent reported on the following:

-Water Dept.: water was turned off for about an hour due to a leak.

-Garbage Dept.: the garbage was taken for repairs due to fuel issues, we operated with the old truck.

-Sewer: an application has been sent to Ferris for reviewal, once it's accepted by Frank Ferris he will mail it to TCEQ.

Item No. 5: *GENERAL MANAGERS REPORT*: Ron Mills, General Manager reported on the following:

-Aging Report: there are twenty-three accounts late, 15 – 90 day

-Review of Covid-19 Pandemic impact on PMPUD and staff: field operation to be alternating days. The office staff worked half days with transferred calls. There was one employee quarantined due to family member testing positive.

Item No. 6: **REVIEW & CONSIDERATION OF CHECKS & VOUCHERS:** After review of checks and vouchers Supervisor Lefevre made the motion to approve the transactions dated March 04, 2020 through April 07, 2020 as presented. The motion was seconded by Supervisor Avara and the vote unanimously carried.

Item No. 7: Adjourn: meeting adjourned at 9:35 a.m..