

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, November 03, 2020 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	DOUG TRAPP BUBBA GARST JOHN AVARA RICHARD LEFEVRE MICHAEL BOURNE	PRESIDENT SECRETARY MEMBER MEMBER MEMBER
ALSO PRESENT:	RON MILLS VIRGINIA LOMAS FRANK VASQUEZ McCORMICK	GENERAL MANAGER HUMAN RESOURCES PORT SUPERINTENDENT ATTORNEY

President Trapp, called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After review of the previous board meeting minutes, Supervisor Lefevre made the motion accept and approve the board meeting minutes for October 06, 2020 with one change on item 1. The motion was seconded by Supervisor Avara and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT(S): None.

Item No. 3: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following:

-Water Dept.: The five mile bridge water line will be replaced with pvc pipe. The water line to the west in San Perlita will be replaced as well.

-Garbage Dept.: None.

-Sewer: None.

Item No. 4: GENERAL MANAGERS REPORT: Ron Mills, General Manager reported on the following:

-Aging Report: 2 accounts on the 30 – 90+days past due list. Twenty-five meters were pulled and 0 have been installed. Along with 7 letters advising customers to pay their past due utility balances or leases will be up for cancellation.

-Replacement of Water line at 5 mile Bridge: will be completed after San Perlita replacement.

-Sewer line Survey Status: The survey will start tomorrow and they will resubmit a bill after.

-CCR Notice to and from TCEQ: we received a letter stating that our CCR Notice was not posted on our website, which we do have it posted since July 2019. We also need to include in our CCR Notice any violations that NAWSC has.

-Public Notice for Sewer Plant Permit Renewal: we have advertised on the Raymondville Chronicle and submitted proof of public notice.

Item No. 5: *REVIEW & CONSIDERATION OF CHECKS & VOUCHERS*: After review of checks and vouchers Supervisor Avara made the motion to approve the transactions dated October 07, 2020 through November 03, 2020 as presented. The motion was seconded by Secretary Garst and the vote unanimously carried.

Adjourn: meeting adjourned at 9:32 a.m..