

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, September 07, 2021 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	JOHN AVARA	PRESIDENT
	MICHAEL BOURNE	SECRETARY
	ERIC KENNEDY	MEMBER
	DOUG TRAPP	MEMBER
	BUBBA GARST	MEMBER
ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	WILLIAM McCORMICK	ATTORNEY
	VIRGINIA LOMAS	HUMAN RESOURCES
	FRANK VASQUEZ	PORT SUPERINTENDENT

President Avara, called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After review of the previous board meeting minutes, Supervisor Trapp made the motion to accept and approve the board meeting minutes for August 03, 2021. The motion was seconded by Secretary Bourne and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT(S): None.

Item No. 3: AGE CAP ON EMPLOYEE INSURANCE: Insurance agents recommended for us to suggest an age cap to our employees over the age of 65 to get on medicare benefits for better insurance rates. Supervisor Trapp made the motion to approve the PMPUD cap to all medical insurance at the age of 65. They will be reimbursed on their SSI/Supplemental Insurance. The motion was seconded by Supervisor Kennedy and the vote unanimously carried.

Item No. 4: REVIEW AND POSSIBLE ACTION ON UTILITY SOFTWARE CHANGE: Ron Mills, General Manager addressed the board he contacted several utility companies and most of the companies prefer providing services for bigger companies. Ron also contacted a reference that was provided for us and spoke to Ms. Mayes who has been working with the software and is very happy to be using this software. She also provided additional refunds. Ron recommends for the board to move forward with this new software. After discussion Supervisor Kennedy made the motion to change the utility software. The motion was seconded by Supervisor Garst and the vote unanimously carried.

Item No. 5: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following:

- Water Dept.: 2 weeks ago there was no water for about an hour on the south side. The water tanks and tower were checked and they were both full. Received a call that the ditch was full of water, the clamps on a fire hydrant had broken loose on Copano.

- Sewer Dept.: Lewis Electric came out to rebuild the gear box due to the rotor bearings not working.

The waste water plant was inspected, they are inspected every 2 years and there were no violations.

- Garbage Dept.: garbage was picked up yesterday due to Labor Day weekend.

Item No. 6: GENERAL MANAGERS REPORT: Ron also reported on the following:

- Aging Report: 4 accounts on the 30 and 90+ days past due list. 5 meters pulled and 0 have been reinstalled. 1 account will be settled in by a lien holder due to death of the lessee.

Item No. 7: REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Trapp made the motion to approve the transactions dated August 04, 2021 through September 07, 2021 as presented. The motion was seconded by Supervisor Garst and the vote unanimously carried.

Item No. 8: ADJOURN: meeting adjourned at 9:40 a.m..