

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, January 04, 2022 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:

JOHN AVARA	PRESIDENT
MICHAEL BOURNE	SECRETARY
ERIC KENNEDY	MEMBER
DOUG TRAPP	MEMBER
BUBBA GARST	MEMBER

ALSO PRESENT:

RON MILLS	GENERAL MANAGER
WILLIAM McCORMICK	ATTORNEY
VIRGINIA LOMAS	HUMAN RESOURCES
FRANK VASQUEZ	PORT SUPERINTENDENT

President Avara, called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: *REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES*: Supervisor Trapp made the motion to approve the November & December, 2021 board meeting minutes as presented. The motion was seconded by Supervisor Garst and the vote unanimously carried.

Item No. 2: *PUBLIC COMMENT(S)*: None.

Item No. 3: *PORT SUPERINTENDENTS REPORT*: Frank Vasquez, Port Superintendent reported on the following:

- Water Dept.: the installation of the water line at 5 mi. bridge has been completed.
- Sewer Dept.: none.
- Garbage Dept.: none.

Item No. 4: *GENERAL MANAGERS REPORT*: Ron also reported on the following:

- Aging Report: 3 accounts on the 30 – 90+ days past due list, 0 meters pulled and 0 have been reinstalled.
- Letter of intent for water services: advised the board that there's interest in a water filtration company to present a letter of intent to provide water for port.

Item No. 5: *REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS*: After review of checks and vouchers Supervisor Kennedy made the motion to approve the transactions dated December 08, 2021 through January 04, 2022 as presented. The motion was seconded by Secretary Bourne and the vote unanimously carried.

Item No. 6: ADJOURN: meeting adjourned at 9:58 a.m..

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, March 01, 2022 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT: JOHN AVARA PRESIDENT
MICHAEL BOURNE SECRETARY
ERIC KENNEDY MEMBER
DOUG TRAPP MEMBER
BUBBA GARST MEMBER

ALSO PRESENT: RON MILLS GENERAL MANAGER
WILLIAM McCORMICK ATTORNEY
VIRGINIA LOMAS HUMAN RESOURCES
FRANK VASQUEZ PORT SUPERINTENDENT

President Avara, called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: **REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES**: After reviewing February 01, 2022 board meeting minutes, Supervisor Kennedy made the motion to approve the previous board meeting minutes. The motion was seconded by Supervisor Garst and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT(S): None.

Item No. 3: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following:

- Water Dept.: received 2 fire hydrants last week and will figure out this week where they will be installed.
- Sewer Dept.: None.
- Garbage Dept.: None.

Item No. 4: GENERAL MANAGERS REPORT: Ron also reported on the following:

- Aging Report: 10 accounts on the 30 – 90+ days past due list, 0 meters pulled and 0 have been reinstalled.

*Disconnections will take place tomorrow.

Item No. 5: **REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS**: After review of checks and vouchers Supervisor Garst made the motion to approve the transactions dated February 02, 2022 through March 01, 2022 as presented. The motion was seconded by Supervisor Trapp and the vote unanimously carried.

Item No. 6: ADJOURN: meeting adjourned at 9:21 a.m..