

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, July 12, 2022 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	MICHAEL BOURNE	SECRETARY
	DOUG TRAPP	MEMBER
	BUBBA GARST	MEMBER
	ERIC KENNEDY	MEMBER
ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	WILLIAM McCORMICK	ATTORNEY
	VIRGINIA LOMAS	HUMAN RESOURCES
	FRANK VASQUEZ	PORT SUPERINTENDENT
ABSENT:	JOHN AVARA	PRESIDENT

Supervisor Trapp, called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After reviewing May 03, 2022 board meeting minutes. Supervisor Kennedy made the motion to approve the board meeting minutes. The motion was seconded by Supervisor Garst and the vote unanimously carried.

After reviewing June 07, 2022 board meeting minutes. Secretary Bourne made the motion to approve the board meeting minutes. The motion was seconded by Supervisor Garst and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT(S): None.

Item No. 3. DISCUSSION AND ACTION ON INVESTMENT POLICY: Supervisor Garst made the motion to table this item for next month. The motion was seconded by Supervisor Kennedy and the vote unanimously carried.

Item No. 4: REVIEW, DISCUSSION AND POSSIBLE ACTION ON IMPLEMENT OF CONSERVATION AND DROUGHT PLAN: After review and discussion on implement of conservation and drought plan, Supervisor Kennedy made the motion to recommend a notice be sent out to the public and be advertised on the newspaper. The motion was seconded by Supervisor Garst and the vote unanimously carried.

Item No. 5: DISCUSSION AND POSSIBLE ACTION ON TCEQ AGREED ORDER FROM MAY, 2022: Ron Mills, General Manager discussed 3 issues with TCEQ:

The lead copper report was not posted, we usually post on even years (has been rectified).

2 failed reports TTHM numbers were higher than required by the state, we will need to pay a penalty fee for the amount of \$1,500.00 (=/-) and post in the newspaper.

Supervisor Kennedy made the motion to accept the TCEQ order from May, 2022. The motion was seconded by Secretary Bourne and the vote unanimously carried.

Item No. 6: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent had no report for this month:

- Water Dept: had an issue at the pavilion, a water leak under the foundation which has been repaired and rerouted.
- Sewer Dept:: no report.
- Garbage Dept: no report.

Item No.7: GENERAL MANAGERS REPORT: Ron also reported on the following:

- Aging Report: 0 accounts on the 30 – 90+ days past due list, 0 meters pulled and 0 have been reinstalled.
- Utility Software update: billing has been done and some issues have been fixed.

Item No. 8: REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Kennedy made the motion to approve the transactions dated May 04, 2022 through July 12, 2022 as presented. The motion was seconded by Supervisor Garst and the vote unanimously carried.

Item No. 9: ADJOURN: meeting adjourned at 9:35 a.m..