

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, October 04, 2022 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	JOHN AVARA	PRESIDENT
	MICHAEL BOURNE	SECRETARY
	BUBBA GARST	MEMBER
	ERIC KENNEDY	MEMBER
	DOUG TRAPP	MEMBER
ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	WILLIAM McCORMICK	ATTORNEY
	VIRGINIA LOMAS	HUMAN RESOURCES
	FRANK VASQUEZ	PORT SUPERINTENDENT

President Avara, called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After reviewing September 06, 2022 board meeting minutes. Supervisor Garst made the motion to approve the board meeting minutes with a correction on Item 4. The motion was seconded by Supervisor Trapp and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT(S): None.

Item No. 3. DISCUSSION, REVIEW AND ACTION ON ENROLLING IN A POOL IN ACCORDANCE WITH INVESTMENT POLICY: The investment committee recommends the board to adopt TEXPOOL to invest the District CDs' plus any excess funds the District might have on hand. After board discussion, Supervisor Kennedy made the motion to accept on enrolling in a Pool in accordance with Investment Policy. The motion was seconded by Secretary Bourne and the vote unanimously carried.

Item No. 4: DISCUSSION AND ACTION ON 2021/2022 ANNUAL AUDIT: Quinton Anderson, Carr Riggs & Ingram CPA's and Advisors, presented the results of the audit report for the 2021 – 2022 financial statements of the Port Mansfield Public Utility District. Quinton, summarized information of the audit report to the board. The motion was made by Supervisor Trapp to approve the audit report for 2021 – 2022 as presented. The motion was seconded by Secretary Bourne and the vote unanimously carried.

Item No. 5: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following:

- Water Department: the water was shut off on the north side due to contractors tying up water lines.
- Garbage Department: the garbage trucks have been working well after one of the trucks had been repaired from the hydraulics.
- Sewer Department: None.

Item No. 6: GENERAL MANAGERS REPORT: Ron also reported on the following:

- Aging Report: 8 accounts on the 30 – 90+ days past due list, 2 meters will be pulled and 0 have been reinstalled.
- Finalizing arrangement for taxing workshop: Tax office has been contacted to schedule a workshop to discuss taxes.
- Coordinating meeting with Raymondville for water supply: advised the board about the fees on using credit cards to pay the water bill. This item will be on next months' board meeting agenda.

Item No. 7: REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Secretary Bourne made the motion to approve the transactions dated September 07, 2022 through October 04, 2022 as presented. The motion was seconded by Supervisor Garst and the vote unanimously carried.

Item No. 8: ADJOURN: meeting adjourned at 9:43 a.m..