

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, February 07, 2023 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	MICHAEL BOURNE	SECRETARY
	ERIC KENNEDY	MEMBER
	DOUG TRAPP	MEMBER
ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	WILLIAM McCORMICK	ATTORNEY
	FRANK VASQUEZ	PORT SUPERINTENDENT
	VIRGINIA LOMAS	HUMAN RESOURCES

Supervisor Kennedy, called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After reviewing January 03, 2023 board meeting minutes. Supervisor Trapp made the motion to approve the board meeting minutes. The motion was seconded by Secretary Bourne and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT(S): None.

Item No. 3: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following:

- Water Department: customer upgrade from a 5/8" to 1" inch meter, which will be discussed with General Manager Ron to figure out the cost that should be charged.
- Garbage Department: old garbage truck which has been repaired is currently being used, due to decrease of garbage used around this time.
- Sewer Department: none.

Item No. 4: GENERAL MANAGERS REPORT: Ron also reported on the following:

- Aging Report: 5 accounts on the 30 – 90+ days past due list scheduled for disconnection on January 03, 2023.
2 meters currently disconnected and 0 have been reinstalled.
- Board of Supervisors openings: the list of applicants for Supervisors was not presented to the WCND and board last month, but will represent 1 new board member. Mr. Trapp to remain open to the board and Mr. Kennedy to be considered as President at tomorrow's WCND board meeting.
- Disposal of old equipment: will be going through our old equipment and is planning on having a public sale.

- TEXPOOL Application Renewal: was on the final step to finalize the application, due to Mr. Avara no longer being on the board. Application will need to be redone.

Item No. 5: REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Trapp made the motion to approve the transactions dated January 04, 2023 through February 07, 2023 as presented. The motion was seconded by Secretary Bourne and the vote unanimously carried.

Item No. 6: ADJOURN: meeting adjourned at 9:13 a.m..