

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, December 07, 2021 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:

JOHN AVARA	PRESIDENT
MICHAEL BOURNE	SECRETARY
ERIC KENNEDY	MEMBER
DOUG TRAPP	MEMBER
BUBBA GARST	MEMBER

ALSO PRESENT:

RON MILLS	GENERAL MANAGER
WILLIAM McCORMICK	ATTORNEY
VIRGINIA LOMAS	HUMAN RESOURCES
FRANK VASQUEZ	PORT SUPERINTENDENT

President Avara, called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Supervisor Trapp made the motion to approve the November 03, 2021 board meeting minutes as presented. The motion was seconded by Supervisor Garst and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT(S): None.

Item No. 3: AUDIT REPORT FOR FY ENDING MAY 31, 2021: Quinton Anderson, Carr Riggs & Ingram CPA's and Advisors, presented the results of the audit report for the 2020 – 2021 financial statements of the Port Mansfield Public Utility District. Quinton, summarized information of the audit report to the board. The motion was made by Secretary Bourne to approve the audit report for 2020 – 2021 as presented. The motion was seconded by Supervisor Kennedy and the vote unanimously carried.

Item No. 4: DISCUSSION PROCESS TO REPAY GROUND STORAGE BONDS: After discussing the process to repay the ground storage bonds, Supervisor Trapp made the motion to table this item for next month agenda. The motion was seconded by Supervisor Garst and the vote unanimously carried.

Item No. 5: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following:

- Water Dept.: 5 mi. bridge water line is in the process of getting welded, waterline will now be elevated. We have all the material the only thing we are waiting for is the welder and crane and they should be here no later than Friday.

Due to the increasing size of meters, Frank would like the board to consider changing the meter and water tap installation, our rate is currently \$815.00.

- Sewer Dept.: none.

- Garbage Dept.: none.

Item No. 6: GENERAL MANAGERS REPORT: Ron also reported on the following:

- Aging Report: 3 accounts on the 30 – 90+ past due list, 0 meters were pulled and 0 have been reinstalled.

Garst & Bourne reappointment form can be found online they must be turned in on or before December 13, 2021.

Item No. 7: REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Garst made the motion to approve the transactions dated November 04, 2021 through December 07, 2021 as presented. The motion was seconded by Supervisor Trapp and the vote unanimously carried.

Item No. 8: ADJOURN: meeting adjourned at 9:58 a.m..