

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WILLACY COUNTY NAVIGATION DISTRICT met in Regular Session Wednesday, January 20, 2016 at 9:00 A.M., at 400 W Hidalgo, Ste 200, Raymondville, TX, with the following members present:

COMMISSIONERS PRESENT:	THOMAS RAINS JR KAY HICKS ROBERT HULEN MARK BROWN	CHAIRMAN SECRETARY MEMBER MEMBER
ALSO PRESENT:	RON MILLS JERRY STAPLETON FRANK VASQUEZ LETTY MARTINEZ	PORT DIRECTOR ATTORNEY PORT SUPERINTENDENT SECRETARY

Chairman Rains called the meeting to order at 9:00 a.m.. Upon conclusion of roll call, it was ascertained that a quorum was present. Chairman Rains then moved to Item No.1: **REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES**: Upon review of the December 09, 2015 Meeting Minutes, Commissioner Hulen made a motion to approve the previous board meeting minutes. Secretary Hicks seconded the motion and upon a vote the motion unanimously carried.

Chairman Rains then moved to Item No. 2: **PUBLIC COMMENT(S):**

Raul Flores, asked the board to consider his property residential from commercial. He addressed the board that he is not making any money out of his property.

Chairman Rains moved to Item No. 3: APPOINTMENT OF COMMISSIONER TO FILL VACANCY ON PRECINCT 4, WCND BOARD SEAT: The person to fill the vacancy for precinct 4, WCND board seat was not present. Her name is Gloria Nieto and she will present herself into the office the following day at 3:00 p.m., Secretary Hicks made the motion to appoint Gloria Nieto to fill the vacancy seat for precinct 4. The motion was seconded by Commissioner Brown and unanimously carried.

Chairman Rains then moved to Item No. 4: DISCUSSION AND DECISION ON ATTENDANCE REQUIREMENTS FOR PMPUD SUPERVISORS: Port Director Ron Mills, discussed with the board about establishing a policy on attendance requirements for the Port Mansfield Public Utility District board supervisors. Mr. Garst attended the Willacy County Navigation District board meeting to represent the Port Mansfield Public Utility District board. After discussion, Commissioner Hulen made the motion to establish a policy and every supervisor shall attend 8 meetings a year, if absent 4 months, the supervisor shall be removed and replaced. The motion was seconded by Secretary Hicks and unanimously carried.

Chairman Rains moved to Item No. 5: REVIEW & CONSIDERATION OF PROPERTY ASSESSMENTS: After review of property assessments Secretary Hicks made the motion to table the item for a special meeting on January 25, 2016. The motion was seconded by Commissioner Hulen and unanimously carried.

Chairman Rains then moved to Item No. 6: PORT DIRECTOR'S REPORT: Port Director Ron Mills, reported on the following item:

-Final approval by Texas Commission on Law Enforcement
Inspection for Police Department

Chairman Rains moved to Item No. 7: REVIEW AND DISCUSSION OF PERMITS ISSUED FOR THE MONTH OF DECEMBER 2015: The board reviewed and discussed the following building permits that were issued for the month of December, 2015.

C-1921	Block East Port Subdv., Lot 6 C-427/Whitags Properties, LLC – enclose corner of existing porch to create a breakfast nook
C-1922	Block 1, Lots 8-11 C-518/Laguna Madre Bait/Kinney – fish house and residential construction
R-1923	Block A, Lot 3/Steve Kendrick/Powell – install 8 windows, tile floor and build a deck cover and new electric service.
C-1924	Block 1, Lot 13 South Harbor/Donnie & Sherry Watkins – permitted to put new siding
R-1925	Block 1, Lots 36-38/ Mike & Valerie McLain – 20x20 slab foundation with pergola
R-1926	Block 34, Lot 49/Griffith – fence
R-1927	Block 31, Lots 8-10/Terry White – replace shingles on roof

After review of the building permits no action was taken.

Chairman Rains then moved to Item No. 8: REVIEW & CONSIDERATION OF RESIDENTIAL & COMMERCIAL LEASES, CANCELLATIONS, TRANSFERS AND BOAT STALLS: Upon review and discussion of each described and itemized lease, Commissioner Hulen made the motion to accept the following Lease(s) items as presented. The motion was seconded by Secretary Hicks and unanimously carried.

Assignment of Lease(s):

Block 1, Lot 13	Barry Milner and Celia K Milner, Co-Trustees in Trust under the Milner Living Trust, assign, transfer and convey to Vicky Daily Milner, whose address is 2113 Tipperary Drive, Pearland, TX 77581
Block 32, Lots N 1/2 of Lots 2	Charles Nicholas Renneker Jr, assign, transfers and conveys to Charles T Moore and Darla K Moore, whose address is 1898 CR 3330, Omaha, TX 75571

Residential Lease(s):

Block G, Lot S1/2 of 25ft of Lot 3	Peter J Clark and Tina Clark, 3456 Chellen Dr., Farmers Branch, TX 75234
Block G, Lots 2 plus 2-‘alley Next to Block 2, Block G and North 25 ft of Lot 3	Peter J Clark and Tina Clark, 3456 Chellen Dr., Farmers Branch, TX 75234

Block G, Lot 4	Peter J Clark and Tina Clark, 3456 Chellen Dr., Farmers Branco, TX 75234
Block 14, Lots 20-23	Clearance G Meade, 1606 S 77th Strip, Harlingen, TX 78550
Block 14, Lots 24-28	Clearance G Meade, 1606 S 77th Strip, Harlingen, TX 78550

Commercial Lease(s):

C-418A	Hugo T Chapman and Deborah C Chapman, PO Box 2205, Rockport, TX 78381
Block East Port Subdv., Lot 16	Peter Clark and Tina Clark, 3456 Chellen Dr., Farmers Branch, TX 75234
C-507	
Block G, Lots 33 & 34	

New Boat Stall Lease(s):

Stall C-21	Tom Davis, assigns, transfers and conveys to Stuart Richardson, whose address is 3645 Grape Creek Rd., Fredericksburg, TX 78264
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Horse Stall Lease:

Stall All	James Hesitand, 818 Mansfield Rd., Unit 23, Port Mansfield, TX 78598
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Item No. 9: EXECUTIVE SESSION-CH.551, SUBCHAPTER D, GOVERNMENT CODE: At approximately 10:13 am the Commissioners closed the regular meeting and entered Executive Session pursuant to Session-Ch. 551, Subchapter D, Government Code. Discussion on cases to present for final rulings to Texas General Land Office and Texas State Attorney General.

At 10:56 am the Executive Session ended and the Commissioners returned to the open regular meeting.

Chairman Rains then moved to Item No. 10: REVIEW & CONSIDERATION OF CHECKS AND VOUCHERS: After discussion of the checks and vouchers it was moved by Commissioner Hulen to accept Check No. 25062 through Check No. 25115 issued from the Port Facility (Operations) Account. The motion was seconded by Secretary Hicks and unanimously carried.

Chairman moved to Item No. 11: There being no further business to come before the Board the meeting was adjourned at 11:48 am.