

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WILLACY COUNTY NAVIGATION DISTRICT met in Regular Session Wednesday, February 10, 2016 at 9:00 A.M., at 400 W Hidalgo, Ste 200, Raymondville, TX, with the following members present:

COMMISSIONERS PRESENT:	THOMAS RAINS JR	CHAIRMAN
	KAY HICKS	SECRETARY
	ROBERT HULEN	MEMBER
	MARK BROWN	MEMBER
ALSO PRESENT:	RON MILLS	PORT DIRECTOR
	JERRY STAPLETON	ATTORNEY
	FRANK VASQUEZ	PORT SUPERINTENDENT
	LETTY MARTINEZ	SECRETARY

Chairman Rains called the meeting to order at 9:00 a.m.. Upon conclusion of roll call, it was ascertained that a quorum was present. Chairman Rains then moved to Item No.1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Upon review of the January 20, 2016 Meeting Minutes, Commissioner Brown made a motion to approve the previous board meeting minutes. Commissioner Hulen seconded the motion and upon a vote the motion unanimously carried.

Chairman Rains then moved to Item No. 2: PUBLIC COMMENT(S):

None.

Chairman Rains moved to Item No. 3: DISCUSSION AND DECISION ON AUDIT FIRM FOR ANNUAL AND SPECIAL AUDITS: Port Director Ron Mills, discussed with the board, he had contacted some firms, Mr. Berkman with Buffo & Berkman, Long Chilton, LLP and BMC for the annual audit and special audits. After discussion, Commissioner Brown made the motion to retain Long Chilton, LLP at a rate of \$9,500.00 a year. Secretary Hicks seconded the motion and upon a vote the motion unanimously carried.

Chairman Rains then moved to Item No. 4: DISCUSSION AND DECISION ON PMPUD SUPERVISORS VACANCY: After discussion on PMPUD Supervisor vacancy, Commissioner Hulen made the motion to fill the PMPUD Supervisor vacancy seat with Jon Avara. Commissioner Brown seconded the motion and upon a vote the motion unanimously carried.

Chairman Rains moved to Item No. 5: PORT DIRECTOR'S REPORT; Port Director Ron Mills, reported on the following item:

- Grant updates for RESTORE and DHS Programs
- Animal control issues
- Police trailer update

Chairman Rains moved to Item No. 6: REVIEW AND DISCUSSION OF PERMITS ISSUED FOR THE MONTH OF JANUARY 2016: The board reviewed and discussed the following building permits that were issued for the month of January, 2016.

- R-1928 Block 35, Lots 11-13/William Reinhart – build a boat shed
- C-1929 Pelican Point – adding a structure to building
- C-1930 Lee Rhin/Lot 1, R & R Trailer Park – pour 1,450 sq ft slab
- C-1931 Ty Nall/Block 8, Lots 61-72 – building an RV Park

After review of the building permits no action was taken.

Chairman Rains then moved to Item No. 7: REVIEW & CONSIDERATION OF RESIDENTIAL & COMMERCIAL LEASES, CANCELLATIONS, TRANSFERS AND BOAT STALLS: Upon review and discussion of each described and itemized lease, Secretary Hicks made the motion to accept the following Lease(s) items as presented including Commercial Lease No. C-289, ATC lease for an extension. The motion was seconded by Commissioner Brown and unanimously carried.

Assignment of Lease(s):

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| Block H, Lot 20 | Kenneth A Faires Jr and Carolyn A Faires, assign, transfer and convey to Kenneth A Faires III, whose address is 919 S 9th, Edinburg, TX 78539 |
| C-502 | Ricky Tauzin and Kimberly Tauzin, assign, transfer and convey to Serenity Cove, LLC, Wallace Christensen, President, whose address is 2220 Christensen Dr., Lake Benton, Minnesota 56149 |

New Boat Stall Lease(s):

None

Chairman Rains then moved to Item No. 8: REVIEW & CONSIDERATION OF CHECKS AND VOUCHERS: After discussion of the checks and vouchers it was moved by Commissioner Hulen to accept Check No. 25116 through Check No. 25149 issued from the Port Facility (Operations) Account. The motion was seconded by Commissioner Brown and unanimously carried.

Item No. 9: Meeting Adjourned at 10:13 am