

STATE OF TEXAS            }  
COUNTY OF WILLACY       }

THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WILLACY COUNTY NAVIGATION DISTRICT met in Regular Session Wednesday, September 14, 2016 at 9:00 A.M., at 400 W Hidalgo, Ste 200, Raymondville, TX, with the following members present:

COMMISSIONERS PRESENT:	THOMAS RAINS JR	CHAIRMAN
	KAY HICKS	SECRETARY
	ROBERT HULEN	MEMBER
	MARK BROWN	MEMBER
	GLORIA NIETO	MEMBER
ALSO PRESENT:	RON MILLS	PORT DIRECTOR
	JERRY STAPLETON	ATTORNEY
	FRANK VASQUEZ	PORT SUPERINTENDENT
	DAVID MAYES	PORT POLICE CHIEF
	LETTY MARTINEZ	SECRETARY

Chairman Rains called the meeting to order at 9:03 a.m.. Upon conclusion of roll call, it was ascertained that a quorum was present. Chairman Rains moved to Item No.1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Upon review of the August 10, 2016 Meeting Minutes, Commissioner Brown made a motion to approve the previous board meeting minutes. Commissioner Hulen seconded the motion and upon a vote the motion unanimously carried.

Chairman Rains then moved to Item No. 2: PUBLIC COMMENT(S):

None..

Chairman Rains then moved to Item No. 3: AUDIT REPORT FROM LONG & CHILTON FOR 2014/2015: The 2014/2015 Audit report was presented to the Board by Long & Chilton. Mr Hearn, reviewed and discussed the audit report ending May 2015, he presented the management report, supplemental report, analysis, revenue, expenditures and long term liabilities. After discussion, it was moved by Secretary Hicks that the Audit Report for 2014/2015 be approved. The motion was seconded by Commissioner Brown and unanimously carried.

Chairman Rains moved to Item No. 4: DISCUSSION ON AIRPORT PARACHUTE CLUB: After discussion on the airport parachute club, Commissioner Hulen made the motion to Table this item for October meeting for further review. The motion was seconded by Commissioner Brown and unanimously carried.

Chairman Rains moved to Item No. 5: DISCUSSION ON IMPLEMENTATION OF EMERGENCY MANAGEMENT PLAN: The board discussed on implementation of an emergency management plan. Port Director Ron Mills, created decals for employees, lessees and residents of Port Mansfield. After discussion Commissioner Brown made the motion to Table this item for October meeting for review. The motion was seconded by Secretary Hicks and unanimously carried.

Chairman Rains then moved to Item No. 6: DISCUSSION ON COUNTY EMPLOYEES ADVISING LESSEES TO DISREGARD WCND ORDINANCES: After discussion on county employees advising lessees to disregard WCND ordinances, a checklist will be presented to Willacy County with our requirements incorporated with their requirements.

Chairman Rains moved to Item No. 7: REVIEW & DISCUSSION ON REASSIGNMENT OF 2 PMPUD SUPERVISORS: Upon Board review and discussion on reassignment of 2 PMPUD Supervisors, Commissioner Brown made the motion to reappoint Bubba Garst as President and Dale Hicks as Secretary to the Port Mansfield Public Utility District, for 2 year term. Commissioner Hulen seconded the motion and upon vote the motion carried unanimously. Secretary Hicks was abstained from vote.

Chairman Rains then moved to Item No. 8: POLICE CHIEF REPORT:

- Monthly unclassified summary of activity – David Mayes, Police Chief addressed the board, the month of August there were some traffic issues, a bicycle was taken (mischievous), a snake bite and an undocumented alien at the Fred Stone Park was transferred to Border Patrol. Mayes is also gathering interest with TXDOT to do voluntary training for medical care to citizens.

Chairman Rains then moved to Item No. 9: PORT DIRECTORS REPORT: Port Director Ron Mills, reported on the following items:

- Establishment of Fueling system for WCND/PMPUD Vehicles
- Senator Lucio Lobbyist/Legislative visit

Chairman Rains then moved to Item No. 10: REVIEW AND DISCUSSION OF BUILDING PERMITS ISSUED FOR THE MONTH OF AUGUST 2016: The board reviewed and discussed the building permits that were issued for the month of August, 2016.

After review and discussion of the building permits, Mr Brown left meeting at 11:01 a.m.

Chairman Rains then moved to Item No. 11: REVIEW & CONSIDERATION OF RESIDENTIAL & COMMERCIAL LEASES, CANCELLATIONS, TRANSFERS AND BOAT STALLS: Upon review and discussion of each described and itemized lease, Secretary Hicks made the motion to accept the lease(s) as presented. The motion was seconded by Commissioner Hulen and unanimously carried. Commissioner Hulen made the motion to accept the canceled leases as presented. The motion was seconded by Secretary Hicks and unanimously carried.

Chairman Rains then moved to Item No. 12: REVIEW & CONSIDERATION OF CHECKS AND VOUCHERS: After discussion of the checks and vouchers, it was moved by Secretary Hicks to accept the checks issued Check No. 1276 through Check No. 1327 from the Port Facility (Operations) Account. The motion was seconded by Commissioner Hulen and unanimously carried.

Chairman Rains then moved to Item No. 13: EXECUTIVE SESSION-CH. 551, SUBCHAPTER D, GOVERNMENT CODE: At approximately 11:33 a.m. the Commissioners closed the regular meeting and entered Executive Session pursuant to Session-Ch. 551, Subchapter D, Government Code. Discussion for Law Enforcement.

At 11:41 am the Executive Session ended and the Commissioners returned to the open regular meeting.

Chairman Rains moved to Item No. 14: There being no further business to come before the Board the meeting was adjourned at 12:16 p.m.