

STATE OF TEXAS            }  
COUNTY OF WILLACY       }

THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WILLACY COUNTY NAVIGATION DISTRICT met in Regular Session Wednesday, October 12, 2016 at 9:00 A.M., at 400 W Hidalgo, Ste 200, Raymondville, TX, with the following members present:

COMMISSIONERS PRESENT:	THOMAS RAINS JR	CHAIRMAN
	KAY HICKS	SECRETARY
	ROBERT HULEN	MEMBER
	MARK BROWN	MEMBER
	GLORIA NIETO	MEMBER
ALSO PRESENT:	RON MILLS	PORT DIRECTOR
	JERRY STAPLETON	ATTORNEY
	FRANK VASQUEZ	PORT SUPERINTENDENT
	DAVID MAYES	PORT POLICE CHIEF
	LETTY MARTINEZ	SECRETARY

Chairman Rains called the meeting to order at 9:03 a.m.. Upon conclusion of roll call, it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Upon review of the September 14, 2016 Meeting Minutes, Commissioner Hulen made a motion to approve the previous board meeting minutes with modifications to item numbers 7 and 8. Secretary Hicks seconded the motion and upon a vote and the motion unanimously carried.

Item No. 2: PUBLIC COMMENT(S):

Dale Hicks - addressed the board there are two barns being build one is being built on Sea Spray and the other on Bayshore, Mr Hicks had questions regarding WPI-1. Also asked time frame for the Chad Kinney fish house business.

\*Commissioner Hulen left meeting at 10:05 a.m.

Item No. 3: PRESENTATION ON REPRESENTATION SERVICES FROM RON WHITLOCK: Ron Whitlock, Director of Shepard Group, presented the board a proposal for Public Policy Advocacy for the Port of Port Mansfield. Mr Whitlock, addressed the board he has been 3 years involved with the Rio Grande Lower Development Council as the Advocate. After the representation from Ron Whitlock, Secretary Hicks made the motion to hire Whitlock to be the Port Mansfield Advocate and to pursue goals. The motion was seconded by Commissioner Brown and unanimously carried.

Item No. 4: PRESANTATION ON LOBBYIST FROM GARCIA GROUND: No action was taken on this item.

Item No. 5: DISCUSSION ON IMPLEMENTATION OF EMERGENCY MANAGEMENT PLAN: After discussion on implementation of emergency management plan, The motion was made by Secretary Hicks to accept the Emergency Management Plan. The motion was seconded by Commissioner Nieto and unanimously carried.

Item No. 6: DISCUSSION ON MANING AND OPERATIONS OF POLICE DEPARTMENT: Port Director, Ron Mills provided the board with a packet on manning and operations of police department, after review the motion was made by Commissioner Brown to hire 1 person full time for the Port Mansfield Police Department. The motion was seconded by Secretary Hicks and unanimously carried.

Item No. 7: POLICE CHIEF REPORT:

- Monthly unclassified summary of activity – David Mayes, Police Chief addressed the board, the month of September had an increase for call service regarding loud music, stolen vehicle, vehicle theft

Item No. 8: PORT DIRECTORS REPORT: Port Director Ron Mills, reported on the following items:

- Discussion on Policy of Utilizing WCND Equipment on private property for demolition of uninhabitable homes

Item No. 9: REVIEW AND DISCUSSION OF BUILDING PERMITS ISSUED FOR THE MONTH OF SEPTEMBER 2016: The board reviewed and discussed the building permits that were issued for the month of September, 2016.

Item No. 10: REVIEW & CONSIDERATION OF RESIDENTIAL & COMMERCIAL LEASES, CANCELLATIONS, TRANSFERS AND BOAT STALLS: Upon review and discussion of each described and itemized leases, Commissioner Brown made the motion to accept the lease(s) as presented. The motion was seconded by Secretary Hicks and unanimously carried.

Item No. 11: REVIEW & CONSIDERATION OF CHECKS AND VOUCHERS: After discussion of the checks and vouchers, the motion was made by Commissioner Brown to accept the checks issued Check No. 1328 through Check No. 1366 from the Port Facility (Operations) Account. The motion was seconded by Commissioner Nieto and unanimously carried.

Item No. 12: MEETING ADJOURNED: There being no further business to come before the Board, the meeting was adjourned at 12:18 p.m.