

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WILLACY COUNTY NAVIGATION DISTRICT met in Regular Session Wednesday, December 14, 2016 at 9:00 A.M., at 400 W Hidalgo, Ste 200, Raymondville, TX, with the following members present:

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| COMMISSIONERS PRESENT: | ROBERT HULEN | PRO-TEM CHAIRMAN |
| | KAY HICKS | SECRETARY |
| | MARK BROWN | MEMBER |
| | GLORIA NIETO | MEMBER (arrived late) |
| ALSO PRESENT: | RON MILLS | PORT DIRECTOR |
| | JERRY STAPLETON | ATTORNEY |
| | FRANK VASQUEZ | PORT SUPERINTENDENT |
| | LETTY MARTINEZ | SECRETARY |

Pro-Tem Chairman Hulen called the meeting to order at 9:00 a.m.. Upon conclusion of roll call, it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Upon review of the November 09, 2016 Meeting Minutes, Commissioner Brown made a motion to approve the previous board meeting minutes. Secretary Hicks seconded the motion and upon a vote and the motion unanimously carried.

Item No. 2: PUBLIC COMMENT(S):

Marcia Visser, introduced herself to the board, she lives in Port Mansfield about 7 months out of the year, she volunteers for Port Mansfield Chamber of Commerce and has put together activities for the boat parade, and has been advertising in facebook and the page has increased. The Port Mansfield Chamber of Commerce has funds to use for advertising. Visser, addressed the board they had a trash pick up and over a dozen people volunteered to help. Skippers provided sandwiches, chips and drinks for all the volunteers. Visser stated that Chris Garcia with Skippers needs some trees to be removed. Marcia Visser, invited everyone to feed the deer across from Poco Loco on December 17, 2016 at 10:00 a.m.

Item No. 3: RON WHITLOCK UPDATE ON ACTIVITIES: Ron Whitlock addressed the board he will be out for a while due to legislative sessions, starting in January he is scheduled to meet in Austin, TX. Whitlock also stated he will be interviewing with Todd Hunter and the Port Director from Corpus Christi, TX. He also stated he had an interview with Congressman Cuellar, ranking member of operations of Homeland Security.

Item No. 4: ASSIGNMENT OF BOARD MEMBERS DUTIES: This item is to be Tabled for January, 2017 Board meeting.

Item No. 5: AUDIT REPORT FROM LONG & CHILTON 2015/2016: The 2015/2016 Audit report was presented to the Board by Long & Chilton. Mr Hearn, reviewed and discussed the audit report ending May 2016, he presented a letter to the board regarding the conduct and nature, financial statements, the management report, supplemental report, analysis, revenue, expenditures and long term liabilities. After discussion, it was moved by Commissioner Brown that the Audit Report for 2015/2016 be approved. The motion was seconded by Secretary Hicks and unanimously carried.

Item No. 6: PORT POLICE CHIEF MONTHLY SUMMARY: Port Police Chief Mayes was not present at the board meeting.

Item No. 7: PORT DIRECTORS REPORT: Port Director Ron Mills, reported on the following items:

- Status on cancelled property leases
- Christmas in Port and Boat Parade December 17, 2016
- Matagorda Street Paving Status
- Discuss installation of a waterline to FFA yard

Item No. 8: REVIEW AND DISCUSSION OF BUILDING PERMITS ISSUED FOR THE MONTH OF NOVEMBER 2016: The board reviewed and discussed the building permits that were issued for the month of November, 2016.

Item No. 9: REVIEW & CONSIDERATION OF RESIDENTIAL & COMMERCIAL LEASES, CANCELLATIONS, TRANSFERS AND BOAT STALLS: Upon review and discussion of each described and itemized lease, Secretary Hicks made the motion to accept the items as presented. The boat stall lease for Drummond was discussed, end of term is December 31, 2016 will not be renewed. The motion was seconded by Commissioner Nieto and unanimously carried.

Item No. 10: REVIEW & CONSIDERATION OF CHECKS AND VOUCHERS: After discussion of the checks and vouchers, the motion was made by Secretary Hicks to accept the checks issued Check No. 1412 through Check No. 1460 from the Port Facility (Operations) Account, with the exception of check number 1433/American Shore & Beach Preservation. The motion was seconded by Commissioner Brown and unanimously carried.

Item No. 11: EXECUTIVE SESSION CH. 551.072 – SUBCHAPTER D, GOVERNMENT CODE: At approximately 10:28 a.m., the Commissioners closed the regular meeting and entered Executive Session pursuant to Session Ch. 551.072, Subchapter D, Government Code, discussion on Real Property.

At 11:24 a.m., the Executive Session ended and the Commissioners returned to the open and regular meeting.

Item No. 12: MEETING ADJOURNED: There being no further business to come before the Board, the meeting was adjourned at 11:28 a.m.