

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WILLACY COUNTY NAVIGATION DISTRICT met in Regular Session Wednesday, March 08, 2017 at 9:00 A.M., at 400 W Hidalgo, Ste 200, Raymondville, TX, with the following members present:

COMMISSIONERS PRESENT:	THOMAS RAINS JR	CHAIRMAN
	KAY HICKS	SECRETARY
	MARK BROWN	MEMBER
	GLORIA NIETO	MEMBER
ALSO PRESENT:	RON MILLS	PORT DIRECTOR
	DAVID MAYES	PORT POLICE CHIEF
	FRANK VASQUEZ	PORT SUPERINTENDENT
	LETTY MARTINEZ	SECRETARY
ABSENT:	ROBERT HULEN	MEMBER

Chairman Rains called the meeting to order at 9:06 a.m., Commissioner Hulen did not attend meeting. Upon conclusion of roll call, it was ascertained that a quorum was present.

Closed Session:

Item No. 1: EXECUTIVE SESSION – SUBCHAPTER D, GOVERNMENT CODE

- Section 551.074 – Personnel Matters (Multiple Items of Discussion)
- Section 551.071 – Consultation with Attorney (Contemplated Litigation Update)
- Section 551.072 – Deliberation about Real Property (TSC Property Acquisition Status)

At 10:40 a.m., the Executive Session ended and the Regular Meeting was open for session at 10:42 a.m.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Upon review of the February 08, 2017 Meeting Minutes, Commissioner Brown made a motion to approve the previous board meeting minutes with the exception of the Executive Session to be presented by Port Director Ron Mills. The motion was seconded by Commissioner Nieto and upon a vote the motion unanimously carried.

Item No. 2: PUBLIC COMMENT: None...

Item No. 3: DISCUSSION AND ACTION ON DEFINITION OF LIVING SPACE IN BOAT BARNS AND GARAGES: Port Director Ron Mills, talked to Agustin Lopez, with the Appraisal District to get an overall definition of living space in boat barns and storages. The provision of 900 sq feet or more separate living accommodations living space, anything that contains fuel and stored inside a building has to have a separate wall. Commissioner Nieto made the motion to accept a proposal to adopt state standards and present in a written ordinance. The motion was seconded by Secretary Hicks and unanimously carried.

Item No. 4: ASSESSMENT OF AMBULANCE SERVICES TO INCLUDE BUDGETING, EQUIPMENT AND MANNING: The assessment of ambulance of services to include budgeting, equipment and manning was discussed to state the expenditures that happened without board approval, authorized by board of directors EMS, a plan to discuss of what the board will authorize and expenditures to be kept up to date.

Item No. 5: REVIEW OF POLICE DEPARTMENT BUDGETING AND CURRENT SPENDING: Port Director Ron Mills addressed the board, more security for general public was needed, a proposal was made to the County and they did not approve. The only alternative was to go through the State and create our own local police department. The board has asked to present a budgeting report monthly for review 48 hours before the monthly meeting with facts and figures of spendings.

Item No. 6: PROJECTED REPAIRS/IMPROVEMENTS FOR UPCOMING FY: Port Director Ron Mills, proposed to work out to repair all the streets in Port, over a 5 year plan. Electrical project was done 4 years ago and now needs to be replaced. Now planning for the next fiscal year reflecting purchases.

Item No. 7 : TARIFF REVENUE UPDATES: Tariff Revenue is being collected, we don't collect from any other source.

Item No. 8: PORT POLICE CHIEF MONTHLY SUMMARY: Police Chief David Mayes, reported that it has not been a busy month, there were 3 burglaries on vehicles on Port South, 1 vehicle with a fire arm, animal disturbance calls, people feeding deer and individuals chasing deers. Several medical calls to assist, a landing of life. Mayes also reported there was a big bike event and the flow of traffic had to be controlled.

Item No. 9: PORT DIRECTORS REPORT: Port Director Ron Mills, reported on the following items:

- Update on Fish House Purchasing Activities
- Mexican Site Survey

Item No. 10: REVIEW AND DISCUSSION OF BUILDING PERMITS ISSUED FOR THE MONTH OF FEBRUARY 2017: The board reviewed and discussed the building permits that were issued for the month of February, 2017.

Item No. 11: REVIEW & CONSIDERATION OF RESIDENTIAL & COMMERCIAL LEASES, CANCELLATIONS, TRANSFERS AND BOAT STALLS: Upon review and discussion of each described and itemized lease, Commissioner Brown made the motion to accept the items as presented. The motion was seconded by Secretary Hicks and unanimously carried.

Item No. 12: REVIEW & CONSIDERATION OF CHECKS AND VOUCHERS: After discussion of the checks and vouchers, the motion was made by Commissioner Brown to accept the checks issued Check No. 1548 through Check No. 1584 from the Port Facility (Operations) Account. The motion was seconded by Commissioner Nieto and unanimously carried.

Item No. 13: MEETING ADJOURNED: There being no further business to come before the Board, the meeting was adjourned at 11:53 a.m.