

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WILLACY COUNTY NAVIGATION DISTRICT met in Regular Session Wednesday, December 13, 2017 at 9:00 A.M., at 400 W Hidalgo, Ste 200, Raymondville, TX, with the following members present:

COMMISSIONERS PRESENT:	THOMAS RAINS JR KAY HICKS ROBERT HULEN MARK BROWN GLORIA NIETO	CHAIRMAN SECRETARY MEMBER MEMBER MEMBER
ALSO PRESENT:	RON MILLS JERRY STAPLETON FRANK VASQUEZ DAVID MAYES LETTY MARTINEZ	PORT DIRECTOR ATTORNEY AT LAW PORT SUPERINTENDENT PORT POLICE CHIEF SECRETARY

Chairman Rains called the meeting to order at 9:00 a.m., upon conclusion of roll call, it was ascertained that a quorum was present.

Item No. 1: **REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES**: Upon review of the November 08, 2017 Meeting Minutes, Commissioner Brown made a motion to approve the previous board meeting minutes. The motion was seconded by Commissioner Hulen and upon a vote the motion unanimously carried.

Item No. 2: *PUBLIC COMMENT:*

None.

Item No. 3: BUILDING PERMIT R-2046, ON 713 BAFFIN DR/GENERAL DISCUSSION ON WINDSTORM CERTIFICATE: Mr Whitley, requested to install a metallic building to be used to protect their new vehicle. Mr Whitley is very adamant to install the building even if insurance will not cover. Mr Whitley, addressed the board he has lived 28 years in Port Mansfield and the metal garage that he wants to install will be attached to concrete slab and anchored to his existing metal garage and should fairly be stabled, he also stated that Willacy County gave him a permit and when he came to the Willacy County Navigation District, he was not allowed a permit due to needing windstorm certificate. Mr Whitley stated, he has a new vehicle and wants the metallic building for protection.

Chairman Rains stated that regulations have to be in place to adhere windstorm and FEMA standards if you attach to an existing structure anchored with concrete slab and braces.

Item No. 4: REVIEW AND DISCUSSION ON CONVERTING RESIDENTIAL LEASE LOT 28 (OLD CHAMBER SITE) INTO A COMMERCIAL LEASE: After review and discussion on converting Lot 28, residential lease into a commercial lease, Ron Mills, Port Director wrote a letter to Evangelina Lopez (neighbor) of lot 28, advising her lot 28 residential lease being converted into commercial to be utilized to build boat barns/warehouse. Ms Lopez, responded with a written letter that she is in favor for the residential lease to be converted into commercial to build boat barns/warehouse, as long as the property will not be utilized for RV homes. Commissioner Hulen made the motion to approve converting lot 28 residential lease into commercial with a special provision that the lease will not be utilized for RV homes. The motion was seconded by Commissioner Nieto and unanimously carried.

Item No. 5: SETBACK VARIANCE REQUEST BLOCK 6, LOT 28, C-517, EAST CUT BOAT STORAGE: Mr Murry, has requested to extend his existing boat barn by 2½ feet for his boat to be able to fit. Paul Dirks, his neighbor has accepted Mr Murry's request. After review and discussion on the setback variance, Commissioner Brown made the motion to accept the setback variance request for Block 6, Lot 28, C-517, East Cut Boat Storage. Secretary Hicks opposed. The motion was seconded by Commissioner Hulen and motion carried.

Item No. 6: PORT POLICE CHIEF MONTHLY SUMMARY: Police Chief David Mayes, reported that last month (November) was slow. On thanksgiving holiday an ice chest was stolen from the dock, on Baffin St., there was 44 sheets of galvanized aluminum stolen, Chief Mayes contacted the state regarding the property on north shore, the state is willing to relocating the residents, however they declined to be relocated and want no help and/or with repairs beyond getting assistance. Police report shows the conditions of the home and photographs. Mr. Contreras, also offered help in cleaning and they refuse.

Secretary Hicks questioned the accident on the levy, Chief Mayes, responded that it was a 4 wheeler ATV that should have not been on that property. The individual was injured 6 broken ribs, minor punctured lung, and a broken collar bone. No citation has been given at the time, however he will be investigated once his out of the hospital.

Item No. 7: PORT DIRECTORS REPORT: Port Director Ron Mills, reported on the following items:

- Dredging permit update – there will be a public hearing in the next several weeks.
- Emergency Funding Status – Mr Whitlock and Ron will be going to Austin next week to drop of fruits.
- Review of employee medical plan – re-bid in June with the budget (582-585)
- Review of 401K – 5% for every employee

Item No. 8: REVIEW AND DISCUSSION OF BUILDING PERMITS ISSUED FOR THE MONTH OF NOVEMBER 2017: The board reviewed and discussed the building permits that were issued for the month of November 2017.

Item No. 9: REVIEW & CONSIDERATION OF RESIDENTIAL & COMMERCIAL LEASES, CANCELLATIONS, TRANSFERS AND BOAT STALLS: Upon review and discussion of each described and itemized lease, Secretary Hicks made the motion to accept the items as presented. The motion was seconded by Commissioner Nieto and unanimously carried.

Item No. 10: REVIEW & CONSIDERATION OF CHECKS AND VOUCHERS: After discussion of the checks and vouchers, Commissioner Nieto made the motion to accept the issued checks, starting with Check No. 1898 through Check No. 1928 from the Port Facility (Operations) Account and Check No 1027 for the Port Mansfield Police Department account. The motion was seconded by Commissioner Hulen and unanimously carried.

Item No. 11: MEETING ADJOURNED: There being no further business to come before the Board, the meeting was adjourned at 10:54 a.m.