

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WILLACY COUNTY NAVIGATION DISTRICT met in Regular Session Wednesday, January 09, 2019 at 9:00 A.M., at 400 W. Hidalgo, Ste 200, Raymondville, TX., with the following members present:

COMMISSIONERS PRESENT:	THOMAS RAINS JR	CHAIRMAN
	MARK BROWN	MEMBER
	STACEY REYES	MEMBER
	ALBERTO TREVINO	MEMBER
	CHAD KINNEY	MEMBER

ALSO PRESENT:	RON MILLS	PORT DIRECTOR
	JERRY STAPLETON	ATTORNEY AT LAW
	DAVID MAYES	CHIEF OF POLICE
	FRANK VASQUEZ	PORT SUPERINTENDENT
	LETTY MARTINEZ	ADMINISTRATIVE ASSISTANT

Chairman Rains called the meeting to order at 9:01 a.m.; upon conclusion of roll call, it was ascertained that a quorum was present. Chairman Rains called for affidavits of conflict of interest and there were none.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Upon review of the December 12, 2018, board meeting minutes, Commissioner Brown made the motion to approve the previous board meeting minutes. The motion was seconded by Commissioner Reyes and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT:

-Ken Nolte: addressed the board his serious concerns regarding the fire hydrants in Port Mansfield needing to be replaced due to low pressure output. The fire hydrants were last inspected August, 2017.

Item No. 3: NOMINATION AND APPOINTMENT OF CHAIRMAN PRO-TEM AND SECRETARY: Commissioner Reyes made the motion to nominate and appoint Alberto Trevino to be Chairman Pro-Tem of the Willacy County Navigation District board, and Commissioner Kinney made the motion to nominate and appoint Stacey Reyes to be Secretary of the Willacy County Navigation District board. Both Commissioners accepted the nominations. The nominations were unanimously carried.

Item No. 4: APPOINTING AND/OR REAPPOINTMENT OF PMPUD BOARD MEMBERS: Port Director Ron Mills presented an overview of the legislative requirements for the selection of PMPUD Board of Supervisors by the WCND. Commissioner Trevino expressed a concern that no written protocol existed to make nominations or appoint new persons to the PMPUD that may be interested. Mr. Mills

offered to have a set of guidelines drafted and ready to present to the Board by the February meeting. Mr. Mills stated that he was unaware of anyone that had expressed an interest in the positions that were due for re-election. Mr Mills advised the Board that Mr. Trapp, Mr. Lewis and Mr. Avara had all stated that they were interested in retaining their positions on the PMPUD Board of Supervisors.

Chairman Rains responded to Mr. Mills comment that all members were seeking reappointment. Commissioner Reyes asked if she could nominate someone to the Board. Mr. Mills advised that it could be done now or it might be easier during the next cycle after the new procedures were approved by the Board. Commissioner Reyes asked again if she could make a nomination now and Chairman Rains asked who she wanted to nominate. Commissioner Reyes stated that she wanted to nominate Mr. Richard Lefevre to fill one of the positions on the Board of Supervisors. Commissioner Brown asked for clarification as to who Mr. Lefevre was and Mr. Lefevre stepped forward and introduced himself.

Chairman Rains reaffirmed that Commissioner Reyes nomination had been made and Commissioner Kinney seconded the nomination. Commissioner Trevino, Commissioner Reyes and Commissioner Kinney voted in favor and Chairman Rains and Commissioner Brown voted in opposition to the appointment.

Commissioner Brown made a motion for the three existing members to be reappointed to the Board of Supervisors.

Chairman Rains presented the name of Mr. Doug Trapp for consideration for reappointment. Commissioner Brown made the nomination and Commissioner Trevino seconded, the vote carried unanimously.

Chairman Rains presented the name of John Avara for consideration for reappointment. Mr. Brown made the nomination and Commissioner Kinney seconded, the vote carried unanimously.

Since all available positions were now filled Mr. Arland Lewis name was not presented for a vote.

Commissioner Trevino made the motion to accept the nominees to serve on the Port Mansfield Public Utility District board as of January 15, 2019 for a 2 year term. The motion was seconded by Commissioner Kinney and the vote unanimously carried.

Item No. 5: DISCUSSION ON WCND PERSONNEL AND ORGANIZATION, DISCUSSION COULD POTENTIALLY LEAD TO EXECUTIVE SESSION AS NEEDED: Port Director Ron Mills presented an organizational chart of the Willacy County Navigation District employees and explained the positions and percentages of paycheck between the Willacy County Navigation District and Port Mansfield Public Utility District to the new board members to have an understanding of the organization.

Item No. 6: PROPOSAL TO CANCEL LEASE FOR EAST PORT SUBDIVISION NO. 2, LOT 9: After discussing the proposal to cancel the lease for East Port Drive Subdivision No. 2, the board took no action, however a letter will be sent to the lessee.

Item No. 7: PORT POLICE CHIEF MONTHLY SUMMARY: Chief Mayes reported on the following:

-December was a very busy month. Chief Mayes has some concerns associated with tourists/visitors, feeding the deer, he recommended educating the public on safety and hazards of feeding wild life. Chief Mayes also addressed the board that there were 5 felony charges, several disturbances and an ongoing investigation.

Item No. 8: PORT DIRECTOR'S REPORT: Port Director Ron Mills reported on the following items:

-Update on dredging timeline: dredging timeline is on hold due to the holidays and government shutdown, hopes they restart by the end of January, 2019.
-TSC repairing offices and remediating: still in the process of repairing the buildings, they have taken full responsibility.

Item No. 9: REVIEW AND DISCUSSION OF BUILDING AUTHORIZATIONS ISSUED FOR THE MONTH OF DECEMBER 2018: The board reviewed and discussed the building authorizations that were issued for the month of December 2018.

Item No. 10: REVIEW & CONSIDERATION OF RESIDENTIAL & COMMERCIAL LEASES, CANCELLATIONS, TRANSFERS AND BOAT STALLS: Upon review and discussion of each described and itemized lease, Commissioner Brown made the motion to accept and approve the leases presented. The motion was seconded by Commissioner Kinney and the vote unanimously carried.

Item No. 11: REVIEW & CONSIDERATION OF CHECKS AND VOUCHERS: After discussion of the checks and vouchers, Commissioner Trevino made the motion to accept the issued checks and approve the transactions for payment of the Willacy County Navigation District and to accept the transactions dated December 12, 2018 through January 09, 2019. The motion was seconded by Commissioner Kinney and the vote unanimously carried.

Item No. 12: EXECUTIVE SESSION SUBCHAPTER D, GOVERNMENT CODE:

-Section 551.074 – Personnel, Pay and Benefits

No Executive Session taken.

Item No. 13: MEETING ADJOURNED: There being no further business to come before the Board, the meeting was adjourned at 10:34 a.m.