

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WILLACY COUNTY NAVIGATION DISTRICT met in Regular Session Wednesday, December 11, 2019 at 9:00 A.M., at 400 W. Hidalgo, Ste., 200, Raymondville, TX., with the following members present:

COMMISSIONERS PRESENT:	THOMAS RAINS, JR	CHAIRMAN
	ALBERTO TREVINO	MEMBER
	MARK BROWN	MEMBER
	CHAD KINNEY	MEMBER
ARRIVED LATE:	STACEY REYES	SECRETARY
ALSO PRESENT:	RON MILLS	PORT DIRECTOR
	DAVID MAYES	CHIEF OF POLICE
	FRANK VASQUEZ	PORT SUPERINTENDENT
	LETTY MARTINEZ	ADMINISTRATIVE ASSISTANT

Chairman Rains called the meeting to order at 9:03 a.m.; upon conclusion of roll call, it was ascertained that a quorum was present. Chairman Rains called for affidavits of conflict of interest and there were none.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Upon review of the November 13, 2019, board meeting minutes, Commissioner Brown made the motion to approve the previous board meeting minutes as presented. The motion was seconded by Commissioner Trevino and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT:

Jim Beale: presented a plaque to the board from the Texas Youth Hunt 2020 in appreciation of the donation. Mr. Beale also advised the board that this coming weekend will be the last one for the hunt and there will be a presentation orientation from 12:00 – 1:00 p.m.

Item No. 3: REVIEW & ACTION ON CANCELLATION OF LEASES, BLOCK A, LOT 1, BLOCK 33, LOT 46 & C-461/LOT 9, EAST PORT DRIVE SUBDIVISION II.: After review and discussion of the above leases mentioned to be canceled, Commissioner Brown made the motion to cancel Block A, Lot 1, Block 33, Lot 46 and C-461/Lot 9, East Port Drive Subdivision II. The motion was seconded by Commissioner Kinney and the vote unanimously carried.

Item No. 4: REVIEW & ACTION ON CONTRACTURAL RELATIONSHIPS FOR YOUNGER & ASSOCIATES AND SHEPARDS GROUP: After review of the contractural relationships for Younger & Associates and Shepards Group, Commissioner Trevino made the motion to table this item. The motion was seconded by Secretary Reyes and the vote unanimously carried.

Item No. 5: REVIEW, DISCUSSION AND POSSIBLE ACTION ON TARIFF RATES: Port Director Ron Mills presented the results of research he had done at the request of Commissioners about passenger fees for commercial vessels carrying passengers for hire. Mr. Mills reported that in September 2009 the WCND Board had voted and unanimously approved a passenger fee of \$10.00 per person. In November 2009, Sybil Simmons had reported that she wanted her attorney to review before she collected and was given a one-month extension. The minutes reflect that in 2011 and 2012 four other references to the fees and head boats, but no details are provided.

The board reviewed and discussed the tariff rates, Commissioner Kinney made the motion to change the tariff rate from \$1.30 per head to \$10.00 as they were discussed and set at that rate on September 2009. The motion was seconded by Secretary Reyes and the vote unanimously carried.

Item No. 6: PORT POLICE CHIEF MONTHLY SUMMARY: Chief Mayes reported: In the month of November there were no criminal activity, some minor disturbances. Chief Mayes also reported that the audits as per DPS are all good as a positive note for grants concerned.

*9:58 a.m., Secretary Reyes left the meeting.

Item No. 7: PORT DIRECTOR'S REPORT: Port Director Ron Mills reported on the following items:

- MARAD Grant Update: 2 grants were awarded in Texas for DOT/MARAD and we were not one of them.

- RIDER 38 submittal update: looks like a good chance it will go through, package submitted for \$5.1 million being forwarded to Pharr. TXDOT Maritime recommend Mr. Mills to submit his biography for consideration to TXDOT PAAC Board.

- Status on returning to the offices in Port: a person was hired to clean out both buildings to protect ourselves, we were given elevated numbers. They should be moved in by Christmas or at least moving toward occupying.

Item No. 8: REVIEW AND DISCUSSION OF BUILDING AUTHORIZATIONS ISSUED FOR THE MONTH OF NOVEMBER, 2019: The board reviewed and discussed the building authorizations that were issued for the month of November, 2019.

Item No. 9: REVIEW & CONSIDERATION OF RESIDENTIAL & COMMERCIAL LEASES, CANCELLATIONS, TRANSFERS AND BOAT STALLS: Upon review and discussion of each described and itemized lease, Commissioner Brown made the motion to accept and approve the leases as presented. The motion was seconded by Commissioner Trevino and the vote unanimously carried.

Item No. 10: REVIEW & CONSIDERATION OF CHECKS AND VOUCHERS: After discussion of the checks and vouchers, Commissioner Trevino made the motion to accept the issued checks and approve the transactions for payment of the Willacy County Navigation District and to accept the transactions dated November 14, 2019

through December 11, 2019. The motion was then seconded by Commissioner Kinney the vote unanimously carried.

Item No. 11: ADJOURN at 10:40 a.m.