

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WILLACY COUNTY NAVIGATION DISTRICT met in Regular Session Wednesday, November 13, 2019 at 9:00 A.M., at 400 W. Hidalgo, Ste., 200, Raymondville, TX., with the following members present:

COMMISSIONERS PRESENT:	ALBERTO TREVINO STACEY REYES MARK BROWN CHAD KINNEY	PRO-TEM CHAIRMAN SECRETARY MEMBER MEMBER
ALSO PRESENT:	RON MILLS FRANK VASQUEZ LETTY MARTINEZ	PORT DIRECTOR PORT SUPERINTENDENT ADMINISTRATIVE ASSISTANT
ABSENT:	THOMAS RAINS, JR	CHAIRMAN

Alberto Trevino, Pro-Tem Chairman, called the meeting to order at 9:03 a.m.; upon conclusion of roll call, it was ascertained that a quorum was present. Alberto Trevino called for affidavits of conflict of interest and there was one signed and one notarized affidavit for Mark Brown.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Upon review of the October 09, 2019, board meeting minutes, Secretary Reyes made the motion to approve the previous board meeting minutes adding the resolution presented by Jerry Stapleton, Attorney. The motion was seconded by Commissioner Brown and the vote unanimously carried.

Item No. 2: *PUBLIC COMMENT:*

None.

Item No. 3: REVIEW & ACTION ON 2018/2019 AUDIT REPORT: Associates Matthew Montemayor, Manager and Samantha Atkinson with Carr Riggs & Ingram CPA's and Advisors, were pleased to present the results of the audit report for the 2018 – 2019 financial statements of the Willacy County Navigation District. Montemayor, summarized information of the report. The motion was made by Secretary Reyes to approve the audit report for 2018 – 2019 as presented. The motion was seconded by Commissioner Brown and the vote unanimously carried.

Item No. 4: PORT POLICE CHIEF MONTHLY SUMMARY: Chief Mayes reported: the month of October was pretty calm. A call was reported that someone entered a residence and stole about 6 fishing poles; Chief Mayes also reported that they are getting ready for the youth hunt.

Item No. 5: PORT DIRECTOR'S REPORT: Port Director Ron Mills reported on the following items:

- Update on dredge funding: the funding that was taken away for the dredge has now been awarded to us. A Corp of Engineers is now in town and should be done in the next 4 to 6 weeks, with the area between the Jetty's. Since funds returned the main dredge project is scheduled to be bid and awarded in about 45 days.
- Update on Bird Island Project: attended a meeting at Port Isabel last week and they have already had a construction meeting and the project timeline has officially started.
- Overview on TXDot Rider 38 proposal to pave the airport road: attended a meeting last week regarding overweight permits and commented on the unpaved road for the airport, and the need for a truck queuing area for containers. Have a meeting with TxDot in Pharr this Friday.
- Overview on TXDot Rider 45 proposal to pave the truck queuing area: The TX Dot Rider 45 proposal could not be used inside a Port, it can be used anywhere outside. The state pays 80% and the Port will pay 20% of the paved area and we won't have to invest anything.
- Update on MARAD Build Grant: Nothing has been posted by MARAD but it is due any day.
- Update on moving back into CG Buildings: The inspector is checking the mold in the building and should be moving into the building by the coming week or so.

Item No. 6: REVIEW AND DISCUSSION OF BUILDING AUTHORIZATIONS ISSUED FOR THE MONTH OF OCTOBER, 2019: The board reviewed and discussed the building authorizations that were issued for the month of October, 2019.

Item No. 7: REVIEW & CONSIDERATION OF RESIDENTIAL & COMMERCIAL LEASES, CANCELLATIONS, TRANSFERS AND BOAT STALLS: Upon review and discussion of each described and itemized lease, Commissioner Brown made the motion to accept and approve the leases as presented. The motion was seconded by Commissioner Kinney and the vote unanimously carried.

Item No. 8: REVIEW & CONSIDERATION OF CHECKS AND VOUCHERS: After discussion of the checks and vouchers, Secretary Reyes made the motion to accept the issued checks and approve the transactions for payment of the Willacy County Navigation District and to accept the transactions dated October 10, 2019 through November 13, 2019. The motion was then seconded by Commissioner Kinney the vote unanimously carried.

Item No. 9: ADJOURN at 9:57 a.m.