

STATE OF TEXAS }  
COUNTY OF WILLACY }

THE BOARD OF NAVIGATION AND CANAL COMMISSIONERS OF THE WILLACY COUNTY NAVIGATION DISTRICT met in Regular Session Wednesday, March 11, 2020 at 9:00 A.M., at 400 W. HIDALGO, STE. 200, RAYMONDVILLE, TX, with the following members present:

COMMISSIONERS PRESENT:	THOMAS RAINS JR STACEY REYES CHAD KINNEY ALBERTO TREVINO	CHAIRMAN SECRETARY MEMBER MEMBER
ALSO PRESENT:	RON MILLS JERRY STAPLETON LETTY MARTINEZ	PORT DIRECTOR ATTORNEY ADMINISTRATIVE ASSISTANT
ABSENT:	MARK BROWN FRANK VASQUEZ	MEMBER PORT SUPERINTENDENT

Chairman Rains called the meeting to order at 9:11 a.m.; upon conclusion of roll call, it was ascertained that a quorum was present. Chairman Rains called for affidavits of conflict of interest and there were none.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: Upon review of the February 12, 2020, board meeting minutes, Commissioner Trevino made the motion to approve the previous board meeting minutes as presented. The motion was seconded by Secretary Reyes and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT:

Bubba Garst: requested the board to take action on an illegal wildlife feeder that an individual has replaced. Mr. Garst would also like for the district to put up signs not to feed the deer.

Item No. 3: REVIEW, DISCUSSION AND ACTION ON SHEPPARDS GROUP:  
Commissioner Trevino made the motion to table this item for April board meeting. The motion was seconded by Secretary Reyes and the vote unanimously carried.

Item No. 4: **REVIEW, DISCUSSION AND ACTION ON YOUNGER & ASSOCIATES:**  
After review and discussion on Younger & Associates contract, Commissioner Trevino made the motion to discontinue services. The motion was seconded by Secretary Reyes and the vote unanimously carried.

Item No. 5: DISCUSSION & POSSIBLE ACTION ON USE OF EAST PORT DRIVE SUBDIVISION II, LOTS 17 – 28: No action was taken after discussing the use of East Port Drive Subdivision II, Lots 17 – 28.

Item No. 6: PORT POLICE CHIEF MONTHLY SUMMARY: Chief Mayes reported they have been very busy with the transition to the office and they are nearing completion. Small technology is needed to be complete. Chief Mayes also reported two thefts and advised the board that ordinances need to be rewritten and enforced.

Item No. 7: PORT DIRECTOR'S REPORT: Port Director Ron Mills reported on the following:

- MARAD Grants (2): Build and Infrastructure grants are open until May 18, 2020. Director Mills will be preparing packages for both.
- Homeland Security Grant: Director Mills advised that it is probably not the right time to apply due to plans for TXDOT project.
- TXDOT Funding: our queuing project for \$3M was advanced for approval.
- International Associates of Marine and Port Executives: Director Mills attended the Marine Port Executive course in Charleston S.C., and received a certification as an Accredited Marine Port Director.
- Port Authority Advisory Committee: Director Mills has been appointed to the TXDOT Maritime Port Authority Advisory Committee, a three year appointment.
- Dredging Update: Bird Island is complete. All bids for the main channel were over budget for rebidding.

Item No. 8: REVIEW AND DISCUSSION OF BUILDING AUTHORIZATIONS ISSUED FOR THE MONTH OF FEBRUARY, 2020: The board reviewed and discussed the building authorizations that were issued for the month of February, 2020.

Item No. 9: REVIEW & CONSIDERATION OF RESIDENTIAL & COMMERCIAL LEASES, CANCELLATIONS, TRANSFERS AND BOAT STALLS: Upon review and discussion of each described and itemized lease, Secretary Reyes made the motion to accept and approve the leases as presented. The motion was seconded by Commissioner Kinney and the vote unanimously carried.

Item No. 10: REVIEW & CONSIDERATION OF CHECKS AND VOUCHERS: After discussion of the checks and vouchers, Secretary Reyes made the motion to accept the issued checks and approve the transactions for payment of the Willacy County Navigation District and to accept the transactions dated February 13, 2020 through March 11, 2020. The motion was then seconded by Commissioner Kinney the vote unanimously carried.

Item No. 11: ADJOURN at 10:55 a.m.